

# BUSINESS ADMINISTRATION FASTRACK 2018-2019

## ASSOCIATE IN APPLIED SCIENCE - SCOTTSDALE COMMUNITY COLLEGE

ACADEMIC AND CAREER ADVISEMENT CENTER – 480-423-6539 – WWW.SCOTTSDALECC.EDU/ADMISSIONS/ADVISEMENT

Name \_\_\_\_\_ Advisor \_\_\_\_\_ Date \_\_\_\_\_

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First Effective Term: FALL 2016	Dept./ Course	Course Title	Credit Hours	Grade	Comments
<b>Required Courses 30 Credits</b>	ACC110	Understanding and Using Accounting Systems	3		
	BPC110 CIS105	Computer Usage and Applications (3) <b>OR</b> Survey of Computer Information Systems (3)	3		
	GBS120	Workplace Communication Skills	3		
	GBS151	Introduction to Business	3		
	GBS205	Legal, Ethical and Regulatory Issues in Business	3		
	MGT126	Customer Services Skills and Strategies	3		
	MGT175	Business Organization and Management	3		
	MGT251	Human Relations in Business	3		
	MGT253	Owning and Operating a Small Business	3		
	MKT271	Principles of Marketing	3		
<b>Restricted Electives 9 Credits</b>					
	ACC, GBS, MGT, MKT	Any ACC, GBS, MGT <b>or</b> MKT prefixed courses not listed in the Required Courses area.	1-9		
<b>General Education (G.E) Requirements 22-27 Credits</b>		<b>Core: 12-17 Credits</b>			
First-Year Composition	+ENG101 +ENG102	First-Year Composition (3) <b>AND</b> First-Year Composition (3)	6		
Oral Communication	COM100 COM110 +COM225 COM230	Intro to Human Communication (3) <b>OR</b> Interpersonal Communication (3) <b>OR</b> Public Speaking (3) <b>OR</b> Small Group Communication (3)	3		
Critical Reading	+CRE101	College Critical Reading & Critical Thinking (3) <b>OR</b> equivalent as indicated by assessment	0-3		
Mathematics	+MAT	Any approved G.E. course from the Mathematics area	3-5		
		<b>Distribution: 10 Credits</b>			
Humanities, Arts and Design		Any approved G.E. course from the Humanities, Arts and Design area (HUM205 recommended)	3		
Social-Behavioral Sciences	SBU200 ECN211 ECN212 PSY101 SOC101	Society and Business (3) <b>OR</b> Macroeconomic Principles (3) <b>OR</b> Microeconomic Principles (3) <b>OR</b> Introduction to Psychology (3) <b>OR</b> Introduction to Sociology (3)	3		SBU200 is recommended.
Natural Sciences		Any approved G.E. course from the Natural Sciences area	4		
		<b>TOTAL CREDITS</b>	<b>61-66</b>		

+ Course has a prerequisite

Grade of 'C' or better required for all courses in the AAS in Business Administration Fastrack.

Completion of this form by an advisor is unofficial; official acceptance of all classes determined by SCC Admissions office. Rev. 4-2018

# AAS Business Administration Fastrack Degree Progression Plan

The following is a list of semester classes for the smoothest path towards successfully completing the degree. Some changes or restrictions may apply.

Semester	Course Title	Credit Hours	Comments
<b>First Semester Courses</b>			
ENG 101 or ENG107	First-Year Composition	3	
GBS120	Workplace Communication Skills	3	
GBS151	Introduction to Business	3	
MAT112 or Higher	Mathematical Concepts	3-5	Any approved G.E. Mathematics area
MGT175	Business Organization and Management	3	
<b>Second Semester Courses</b>			
ACC110	Understanding and Using Accounting Systems	3	
COM100 COM110 COM225 COM230	Intro to Human Communication (3) <b>OR</b> Interpersonal Communication (3) <b>OR</b> Public Speaking (3) <b>OR</b> Small Group Communication (3)	3	
CRE101	College Critical Reading & Critical Thinking (3) <b>OR</b> Equivalent by assessment	0-3	
MGT126	Customer Service Skills and Strategies	3	
MGT251	Human Relations in Business	3	
<b>Third Semester Courses</b>			
BPC110 CIS105	Computer Usage and Applications (3) <b>OR</b> Survey of Computer Information Systems (3)	3	
ENG102 or ENG108	First-Year Composition	3	
GBS205	Legal, Ethical, and Regulatory Issues in Business	3	
MGT253	Owning and Operating a Small Business	3	
<b>Fourth Semester Courses</b>			
MKT271	Principles of Marketing	3	
Humanities, Arts and Design		3	Any approved G.E. Humanities, Arts and Design course
Restricted Electives		6	Choose one of the following subjects: ACC, GBS, MGT or MKT
<b>Fifth Semester Courses</b>			
SBU200 ECN211 ECN212 PSY101 SOC101	Society and Business (3) <b>OR</b> Macroeconomic Principles (3) <b>OR</b> Microeconomic Principles (3) <b>OR</b> Introduction to Psychology (3) <b>OR</b> Introduction to Sociology (3)	3	Social-Behavioral Sciences Suggested SBU200
Natural Sciences		4	Any approved G.E Natural Science course
Restricted Elective		3	Choose one of the following subjects: ACC, GBS, MGT or MKT

**You can view your degree progress online on the [my.maricopa.edu](http://my.maricopa.edu) website.  
Log-in and click Degree Progress Report.**