

SCOTTSDALE COMMUNITY COLLEGE ENROLLMENT GUIDE

  (complete these steps online and/or in person)

If you plan to use Financial Aid, apply for it NOW!

Apply now for financial aid at www.fafsa.ed.gov. The Priority Deadline for completing the FAFSA is November 1 for the Spring semester, April 1 for the Summer semester, and July 1 for the Fall semester.

For information visit: <http://bit.ly/SCCFinancialAid> (Case-sensitive)

STEP 1

GET ADMITTED

Apply for Admissions at My.maricopa.edu.

Go to my.maricopa.edu and select 'NEW STUDENT? Start Here'.

Questions? Visit the Welcome Center for in-person assistance or call the Helpdesk at 1-888-994-4433. You will use your MEID to log on to all student tools and Student ID # for registration and academic support.

Provide additional documentation.

Admissions and Records (SS-136), (480) 423-6100.

Proof of identity

Provide a government-issued photo ID in-person at Admissions and Records, or online.

Examples: Valid Arizona Driver's License/ID, Passport, Tribal ID or Student ID.

Citizenship/Lawful Presence and Residency

To determine eligibility for in-state tuition, you must provide documentation verifying your citizenship status (required by law) and residency in-person at Admissions and Records, or online.

Examples: Valid Arizona Driver's License/ID, Passport, or US Birth Certificate.

Activate your Maricopa email account.

Log in to your online Student Center at my.maricopa.edu and select 'Official Student Email'. Follow the steps indicated to activate your account. Your Maricopa email address will be your MEID@maricopa.edu. This is the only email address the college uses for official correspondence.

Be sure to also check your 'Message Center' in your online Student Center.

STEP 2

TAKE THE PLACEMENT TEST

Take the ACCUPLACER placement test (Approx. 2 ½ hours).

Testing Center (SC-150), (480) 423-6433.

New students must take all three sections (WritePlacer, Reading Comprehension & Math) of the placement test before registering. Photo ID and SCC Student ID number are required for all testing.

For information and preparation materials visit: <http://bit.ly/SCCTestingCenter> (Case-sensitive)

Outside of the Scottsdale area? Remote/Proctored ACCUPLACER testing may be available in your local area. Contact the Testing Center at testing@scottsdalecc.edu for more information. Fees may apply.

STEP 3

ATTEND NEW STUDENT ORIENTATION, SEEK ACADEMIC ADVISEMENT & REGISTER FOR CLASSES

New college students: Attend a SOAR session (3 hours).

All new students must attend SOAR (Scottsdale New Student Orientation, Advising & Registration) to get advised and register for classes. Registration after a class starts will not be permitted. Students must be enrolled in a class and in attendance on the first day of class.

For schedule and information: See reverse side or <http://bit.ly/SCCSOAR> (Case-sensitive)

Students with prior college credit: Meet with an advisor & register for classes.

Academic and Career Advisement Center (SC-130), (480) 423-6539.

Bring unofficial transcripts of all college coursework completed to meet with an academic advisor in the Academic and Career Advising Center. No appointment is needed to see an advisor. After meeting with an Advisor, register for classes:

Online: Log in to your online Student Center page at my.maricopa.edu and select 'Add a Class'

In-Person: Complete a registration form and submit it to Admissions and Records

By Phone: Call (480) 423-6100

STEP 4

PAY TUITION AND FEES

Create a plan to pay for your tuition & fees.

Tuition is due 35 days prior to the class start date or the same day you register if it is fewer than 35 days to the class start date. Payment options include cash, check, credit card, or payment plan.

For information visit: <http://bit.ly/SCCPaymentOptions> (Case-sensitive)

Check your account for payment due dates and refund deadlines.

Log in to your 'Student Center' at my.maricopa.edu and click 'Account Inquiry' under the 'Finances' section to view tuition payment due dates and refund deadlines.

SOAR FOR NEW STUDENTS

Scottsdale New Student Orientation, Advising and Registration

3 Hour Session

SOAR is **mandatory** for all students who are new to college and seeking a degree or certificate, or taking general studies classes. All recent high school graduates must attend SOAR, even if you took college classes through ACE, Dual Enrollment or Hoop of Learning while in high school.

At SOAR you will meet other new students, meet with an advisor, speak with & ask questions of current students, learn about the various resources available to students, and register your first semester classes.

REQUIRED ITEMS

- Student ID #: _____
- MEID: _____
- Student Center Password (Visit the Welcome Center (SC-118) to set up password)
- WritePlacer, Reading Comprehension & Math placement test scores from Testing Center (No pending scores)
- Photo ID such as a Driver's License, State ID or Passport

SCHEDULE

March 20 - May 24

Afternoon Sessions

- Mondays & Wednesdays at 3 PM

Morning Sessions

- March 22, April 5 & May 3 at 10 AM

May 30 - July 7 (Campus will be closed and no SOAR will be held on Tuesday, July 4th in observance of Independence Day)

Morning & Afternoon Sessions

- Tuesdays, Wednesday & Thursdays at 10 AM & 2:30 PM

July 10 - August 19

Morning & Afternoon Sessions

- Mondays, Tuesdays, Wednesday & Thursdays at 10 AM & 2:30 PM

Friday Sessions

- August 11 & August 18 at 10 AM

Location: LIB-463 (Closest parking: Parking Lot D)

Take a look at the campus map to assist with parking and directions: <http://bit.ly/SCCCampusMap> (Case-sensitive)

Beginning Spring 2018? Please visit <http://bit.ly/SCCSOAR> (Case-sensitive) for future SOAR session scheduling.

GETTING READY FOR CLASSES

Stay updated with your financial aid and scholarships.

Financial Aid Office (SS-141), (855) 622-2332

It is very important that you log in to your online Student Center at my.maricopa.edu to view your Message Center and To Do List for important updates on the status of your financial aid on a regular basis.

Pay in full or set up a payment plan for your tuition & fees.

Cashier's Office (SS-138), (480) 423-6148

Once you have registered for classes, payment plans are available or you can pay in full online by logging in to your Student Center at my.maricopa.edu.

Purchase or rent textbooks.

Bookstore (SC-104), (480) 423-6554, www.scottsdale.bkstr.com

Log in to your online Student Center at my.maricopa.edu and select 'Textbook Information' for a list the list of textbooks required for your classes. Purchase or rent early for the best selection of used books.

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.