



**SCOTTSDALE  
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

## **STEP PROGRAM**

**May Start | Teacher in Residence**

**Statewide | Live Online**

**(Courses completed on Wednesday and Thursday evenings)**

**APPLICATION PACKET**

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The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit [www.maricopa.edu/non-discrimination](http://www.maricopa.edu/non-discrimination).

# **STEP PROGRAM**

## **May Start | Teacher in Residence**

### **Statewide | Live Online**

**(Courses completed on Monday and Tuesday evenings)**

Thank you for your interest in the post-baccalaureate teacher certification program that is offered at Scottsdale Community College. Scottsdale Teacher Education Partnership (STEP) is a field-based immersion program where students learn alongside master teachers for a full year. This teacher-in-training program is based on the conviction that future teachers must have lengthy experience in schools to practice what they are learning in college. Students complete the program as a cohort, and are required to commit to the program for the full year.

Courses meet on Wednesday and Thursday evenings from 4:00 – 6:30 PM. The courses are a blend of face-to-face and on-line learning. The cohort begins in May and ends the following May.

The Summer program will begin in mid-May and end in July. Students will be completing only courses during the summer.

If you are a teacher of record, you will complete your internships and student teaching requirements in your classroom.

At the end of the program during student-teaching, students spend five days per week, full time for twelve weeks at the school, with no classes at SCC.

#### **This application packet contains the following information:**

1. Program brochure which includes description of the program.
2. Application Process which explains the admission requirements and a check-list for completing the application.
3. STEP Application

When the complete application is submitted and a student is determined eligible for the program, an interview will be scheduled as the final part of the application process.

Candidates will receive an email indicating acceptance into the program.

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## Transcripts

Transcripts are required to be sent from the University. We are not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale CC from the list of institutions listed in the drop down.

If you received your degree from an institution outside of the United States, please have your transcript evaluated by an approved Arizona Department of Education transcript evaluation provider. Once the transcript has been evaluated, please have the provider mail a copy of the evaluation to SCC Admissions.

SCC Admissions  
9000 E. Chaparral Rd  
Scottsdale, AZ 85256

## International Transcript Evaluation Approved Companies

<https://www.azed.gov/sites/default/files/2016/08/Information%20-%20Foreign%20Credential%20Evaluation%20Agencies.pdf?id=57a4d844aadebe130c518576>

If you have any questions about the program or the application process, please do not hesitate to contact **Mary Ellertson** at **(480) 423-6217** or **STEP@scottsdalecc.edu**

Please submit your application to:  
Mary Ellertson  
STEP Program Director  
mary.ellertson@scottsdalecc.edu

Sincerely,

*Mary Ellertson*

Mary Ellertson  
Scottsdale Teacher Education Partnership (STEP) Program Director

# STEP COURSE OUTLINE

Teacher in Residence | May Start | Statewide | Live Online | M/T Meetings

SUMMER	
COURSE NUMBER	COURSE
EDU 269	Methods for Integrating Technology in Education
VACATION	Memorial Day
EDU 272	Education Psychology
VACATION	Fourth of July
EDU 239	Structured English Immersion
EDU 270	Learning and The Brain
EDU 287AA	Master Teacher Seminar

FALL - BLOCK ONE	
EDU 267	Elementary Reading and Decoding
EDU 254	Educational Internship
EDU 268	Phonics-Based Reading and Decoding
EDU 287 AB	Master Teacher Seminar
POS 220	Arizona and US Constitution (This is an online class)
VACATIONS	Labor Day   October Break

FALL - BLOCK TWO	
EDU 276	Classroom Management
EDU 295	Social Studies Methods and Curriculum Development
EDU 293	Math Methods and Curriculum Development
EDU 254	Educational Internship
VACATION	Winter Break

SPRING - BLOCK THREE	
EDU 222	Introduction to the Exceptional Learner
EDU 290	Science Methods and Curriculum Development
EDU 254	Educational Internship
EDU 287 AC	Master Teacher Seminar

SPRING - BLOCK FOUR	
EDU 288 AA	Student Teaching (no SCC Coursework)

# STEP TEACHER IN RESIDENCE SWLO APPLICATION

I am applying for the May Teacher in Residence SWLO Cohort

Name \_\_\_\_\_  
(Last) (First) (Middle)

Maiden Name (if appropriate) \_\_\_\_\_

Address \_\_\_\_\_  
(Number, Street, Apartment) (City, State, Zip)

Telephone (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email \_\_\_\_\_

List all schools and educational programs attended beyond high school.

Name of Institution	Dates Attended	Degree Earned (if any)

Degree granted and date: \_\_\_\_\_

What is your cumulative GPA for your undergraduate degree? \_\_\_\_\_

## TRANSCRIPTS

Transcript are required to be sent from the University. We are not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale CC from the list of institutions listed in the drop down.

List the course numbers and names for the Math and Science courses that are listed on your transcript.

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## STEP TEACHER IN RESIDENCE SWLO APPLICATION

Is English your native language?

Yes      No      Native Language \_\_\_\_\_

Please complete the following fillable form or in your own handwriting or prepare a typed document on a separate page. Please respond to the questions below.

*Why do you want to be an elementary school teacher and participate in the Scottsdale Teacher Education Partnership (STEP) program at Scottsdale Community College?*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Submit your application to:**

STEP Program Director, Mary Ellertson, STEP@scottsdalecc.edu

# CONVICTIONS INFORMATION

Arizona Department of Education shall not issue teacher certification to a person who has been convicted of certain criminal offenses. These offenses, according to state law (A.R.S. Sections 13-3716 and 13-604.01) include, but are not limited to, conviction of, admission of committing, or pending trial for any of the following offenses: any sexual offense involving a minor, abuse of a minor, exploitation of a minor, a dangerous crime against children, exploitation of minors involving drug offenses, misdemeanor offenses involving the possession or use of marijuana or dangerous or narcotic drugs, burglary, assault, robbery, and arson.

Have you been convicted of, admitted committing, or are you awaiting trial for any of the above-listed dangerous crimes?

Yes      No

Have you been convicted of, admitted committing, or are you awaiting trial for a felony?

Yes      No

I hereby certify that the information presented on this form is true, accurate and complete. I understand that misrepresentation, falsification or omission of pertinent facts is cause for dismissal from the program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# STEP TEACHER IN RESIDENCE SWLO APPLICATION CHECKLIST

Please utilize the checklist below in order to prepare the needed documentation for enrollment in the STEP Teacher in Residence Statewide Online Live Cohort.

Completed STEP Teacher in Residence Application

Resume

Employment verification to include contact information for District or Charter individual who can verify your employment

Two Letters of Recommendation (non-family members)

Hand written or typed response to the following question –  
“Why do you want to be an elementary school teacher in the Scottsdale Teacher Partnership (STEP) program at Scottsdale Community College?”

**Transcripts** - Transcript are required to be sent from the University. We are not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale CC from the list of institutions listed in the drop down.”

Interview with Program Director and/or Program Coordinator