



**SCOTTSDALE
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

STEP PROGRAM

May Start | Teacher in Residence

(Courses completed on Monday and Tuesday evenings)

APPLICATION PACKET

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

STEP PROGRAM

May Start | Teacher in Residence

(Courses completed on Monday and Tuesday evenings)

Thank you for your interest in the K-8 Teacher in Residence certification program.

SCC is now offering an alternative pathway to teacher certification. This pathway, the **Teacher in Residence Program**, allows candidates who have **bachelor's degree** to sign a teaching contract and teach in the classroom while concurrently completing required education coursework leading towards certification.

SCC's post baccalaureate Teacher in Residence Program is approved by the Arizona Department of Education and utilizes the Alternative Teaching Certificate.

Students complete the program as a cohort and are required to commit to the program for the full year. The cohort begins in May and ends the following May.

Program Orientation will take place in April.

Classes begin in May. Courses meet on Monday and Tuesday evenings from 4:00 – 8:30 PM. The courses are a blend of face-to-face and online learning.

Fall Semester courses will be held on Mondays and Tuesday evenings from 5:00 – 8:30 PM.

This program option is available to any individual who has a minimum of a bachelor's degree in any discipline and has secured a full-time teaching position in a K-8 setting.

Requirements to apply to the Teacher in Residence Program:

1. Obtain IVP fingerprint card. <http://www.azed.gov/educator-certification/fingerprint-clearance-card-ivp/>
2. Take and pass subject knowledge exams (If required by the School District for hire. **Not required for program acceptance**).
[Elementary Education Subtest 1 \(NT102\)](#) and [Elementary Education Subtest 2 \(NT103\)](#)
3. Apply and submit an Alternate Teaching certificate application through the ADE [website](#).
<https://cms.azed.gov/home/GetDocumentFile?id=57a606fbaadebe02a4f4f3d6>
4. Work toward obtaining a teaching position in a public, charter or private school.
5. Submit a completed SCC Teacher in Residence application packet to include:
 - the application
 - official transcripts sent to SCC Admissions
 - resume
 - two letters of recommendation
 - written response to the following question, "Why do you want to be an elementary/middle school teacher in the SCC STEP program?"
 - copy of finger print clearance card
6. Schedule STEP interview by emailing STEP@scottsdalecc.edu

Please note: An approved Structured English (3 credit course or 45 hour workshop) needs to be successfully completed if teaching in an English Language Development (ELD) classroom.

Candidates will receive an email indicating acceptance into the program.

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Transcripts

Transcripts are required to be sent from the University. We are not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale CC from the list of institutions listed in the drop down.

If you received your degree from an institution outside of the United States, please have your transcript evaluated by an approved Arizona Department of Education transcript evaluation provider. Once the transcript has been evaluated, please have the provider mail a copy of the evaluation to SCC Admissions.

SCC Admissions
9000 E. Chaparral Rd
Scottsdale, AZ 85256

International Transcript Evaluation Approved Companies

<https://www.azed.gov/sites/default/files/2016/08/Information%20-%20Foreign%20Credential%20Evaluation%20Agencies.pdf?id=57a4d844aadebe130c518576>

If you have any questions about the program or the application process, please do not hesitate to contact **Mary Ellertson** at **(480) 423-6217** or **STEP@scottsdalecc.edu**

Please submit your application to:
Mary Ellertson
STEP Program Director
mary.ellertson@scottsdalecc.edu

Sincerely,

Mary Ellertson

Mary Ellertson
Scottsdale Teacher Education Partnership (STEP) Program Director

STEP COURSE OUTLINE

Teacher in Residence - May Cohort - M/T Meetings

SUMMER	
COURSE NUMBER	COURSE
EDU 269	Methods for Integrating Technology in Education
VACATION	Memorial Day
EDU 272	Education Psychology
VACATION	Fourth of July
EDU 239	Structured English Immersion
EDU 270	Learning and The Brain
EDU 287AA	Master Teacher Seminar

FALL - BLOCK ONE	
EDU 267	Elementary Reading and Decoding
EDU 254	Educational Internship
EDU 268	Phonics-Based Reading and Decoding
EDU 287 AB	Master Teacher Seminar
POS 220	Arizona and US Constitution (This is an online class)
VACATIONS	Labor Day October Break

FALL - BLOCK TWO	
EDU 276	Classroom Management
EDU 295	Social Studies Methods and Curriculum Development
EDU 293	Math Methods and Curriculum Development
EDU 254	Educational Internship
VACATION	Winter Break

SPRING - BLOCK THREE	
EDU 222	Introduction to the Exceptional Learner
EDU 290	Science Methods and Curriculum Development
EDU 254	Educational Internship
EDU 287 AC	Master Teacher Seminar

SPRING - BLOCK FOUR	
EDU 288 AA	Student Teaching (no SCC Coursework)

STEP TEACHER IN RESIDENCE APPLICATION

I am applying for the May Teacher in Residence Cohort

Name _____
(Last) (First) (Middle)

Maiden Name (if appropriate) _____

Address _____
(Number, Street, Apartment) (City, State, Zip)

Telephone (home) _____ (cell) _____

Email _____

List all schools and educational programs attended beyond high school.

Name of Institution	Dates Attended	Degree Earned (if any)

Degree granted and date: _____

What is your cumulative GPA for your undergraduate degree? _____

TRANSCRIPTS

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List the course numbers and names for the Math and Science courses that are listed on your transcript.

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STEP TEACHER IN RESIDENCE APPLICATION

Is English your native language?

Yes No Native Language _____

Please complete the following fillable form or in your own handwriting or prepare a typed document on a separate page. Please respond to the questions below.

Why do you want to be an elementary school teacher and participate in the Scottsdale Teacher Education Partnership (STEP) program at Scottsdale Community College?

Signature: _____

Date: _____

Submit your application to:

STEP Program Director, Mary Ellertson, STEP@scottsdalecc.edu

CONVICTIONS INFORMATION

Arizona Department of Education shall not issue teacher certification to a person who has been convicted of certain criminal offenses. These offenses, according to state law (A.R.S. Sections 13-3716 and 13-604.01) include, but are not limited to, conviction of, admission of committing, or pending trial for any of the following offenses: any sexual offense involving a minor, abuse of a minor, exploitation of a minor, a dangerous crime against children, exploitation of minors involving drug offenses, misdemeanor offenses involving the possession or use of marijuana or dangerous or narcotic drugs, burglary, assault, robbery, and arson.

Have you been convicted of, admitted committing, or are you awaiting trial for any of the above-listed dangerous crimes?

Yes No

Have you been convicted of, admitted committing, or are you awaiting trial for a felony?

Yes No

I hereby certify that the information presented on this form is true, accurate and complete. I understand that misrepresentation, falsification or omission of pertinent facts is cause for dismissal from the program.

Signature: _____

Date: _____

STEP TEACHER IN RESIDENCE APPLICATION CHECKLIST

Please utilize the checklist below in order to prepare the needed documentatin for enrollment in the Post-Baccalaureate Teacher in Residence Cohort.

Copy of IVP Finger Print clearance card

Copy of passing Scores on AEPA/NES Elementary Subtest 1 and Subtest 2 (if neccessary)

Employment verification to include contact information for District or Charter individual who can verify your employment

Completed STEP Teacher in Residence Application

Resume

Two Letters of Recommendation (non-family members)

Hand written or typed response to the following question –“Why do you want to be an elementary school teacher in the Scottsdale Teacher Partnership (STEP) program at Scottsdale Community College?”

Transcript are required to be sent from the University. We are not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale CC from the list of institutions listed in the drop down.”

Interview with Program Director and/or Program Coordinator

Candidates will be notified by email upon acceptance into the program.