SCOTTSDALE COMMUNITY COLLEGE
A **MARICOPA** COMMUNITY COLLEGE

STEP PROGRAM

TRADITIONAL TEACHER IN TRAINING COHORT
or
TEACHER IN RESIDENCE COHORT

APPLICATION PACKET

This document works best using Adobe Reader.
Download the free version of Acrobat Reader that matches your operating system.
https://get.adobe.com/reader/otherversions/

PERSONAL / EDUCATIONAL INFORMATION

I am applying for the:

- November Traditional Teacher in Training Cohort

- November Teacher in Residence Cohort

- May Traditional Teacher in Training Cohort

- May Teacher in Residence Cohort

- Statewide Live Online May Traditional Teacher in Training Cohort (for residents living outside Maricopa County)

- Statewide Live Online May Teacher in Residence Cohort (for residents living outside Maricopa County)

Name _____
(Last)   (First)   (Middle)

Other or Maiden Name (if appropriate) _____

Address _____
(Number, Street, Apartment)   (City, State, Zip)

Phone Number: _____ Email: _____

List all schools and educational programs attended beyond high school.

Name of Institution	Dates Attended	Degree Earned	Degree Granted Date

What is your cumulative GPA for your *undergraduate* degree? _____

List the course numbers and names for the Math and Science courses that are listed on your transcript.

Is English your first language?

Yes   No   First Language _____

RESPONSE TO QUESTION

Directions: Respond to the question below by typing or hand-writing in the box.

> Why do you want to be an elementary school teacher and participate in the STEP program at Scottsdale Community College?

OTHER INFORMATION

Transcripts: Transcripts are required to be sent from the University directly to SCC. The STEP department is not allowed to accept transcripts from students. When ordering transcripts, choose Scottsdale Community College from the list of institutions in the drop-down menu.

If you received your degree from an institution outside of the United States, you will need to have your transcript evaluated by an approved Arizona Department of Education transcript evaluation provider. International Transcript Evaluation Approved Companies.

Once the transcript has been evaluated, have the provider email a copy of the evaluation to admissions@scottsdalecc.edu or mail to SCC Admissions:

SCC Admissions
9000 E. Chaparral Rd
Scottsdale, AZ 85256

Resume: Prepare a resume to be submitted with this application.

Recommendation Letters: Request two letters of recommendation using the provided Recommendation Forms found on the SCC website. The recommender must email the letter to STEP@scottsdalecc.edu.

CONVICTIONS INFORMATION

Arizona Department of Education shall not issue teacher certification to a person who has been convicted of certain criminal offenses. These offenses, according to state law (A.R.S. Sections 13-3716 and 13-604.01) include, but are not limited to, conviction of, admission of committing, or pending trial for any of the following offenses: any sexual offense involving a minor, abuse of a minor, exploitation of a minor, a dangerous crime against children, exploitation of minors involving drug offenses, misdemeanor offenses involving the possession or use of marijuana or dangerous or narcotic drugs, burglary, assault, robbery, and arson.

Have you been convicted of, admitted committing, or are you awaiting trial for any of the above-listed dangerous crimes?

Yes   No

Have you been convicted of, admitted committing, or are you awaiting trial for a felony?

Yes   No

I hereby certify that the information presented on this form is true, accurate and complete. I understand that misrepresentation, falsification or omission of pertinent facts is cause for dismissal from the program.

Signature: _____ Date: _____
        Must be signed using a hand signature or by using a digital ID certificate.

APPLICATION CHECKLIST

This checklist assists the candidate in collecting the needed documentation to apply to Scottsdale Community College's STEP Program.

Completed STEP Application – includes all three (3) pages.

• Personal/Educational Information

• Response to Question/Other Information

• Convictions Information/Application Checklist

Requested two letters of recommendation using the provided STEP Recommendation Forms found on the SCC website.

The recommender must email the letter to STEP@scottsdalecc.edu.

Resume

Requested transcripts to be sent from the University or awarding institution directly to Scottsdale Admissions.

• On what date did you order your transcripts?

_____

• How are your transcripts being delivered?

Electronically   Postal Mail

Submit your completed application to: STEP@scottsdalecc.edu