

INTERNATIONAL STUDENT APPLICATION

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

INSTRUCTIONS & REQUIREMENTS FOR THE INTERNATIONAL STUDENT (F-1 VISA) ADMISSION PROCESS

Application deadline for the **Spring 2024 Semester** (January 14 – May 12, 2024): **November 1, 2023**

Application deadline for the **Fall 2023 Semester** (August 1st – December 15, 2023): **July 1, 2023**

There is no application fee.

Please mail:

1. THIS COMPLETED INTERNATIONAL STUDENT APPLICATION FORM. Please print clearly. Be sure that your name on your application is spelled the same as your name in your passport. Write your date of birth in the USA format: Month/Day/Year.

2. PROOF OF GRADUATION FROM SECONDARY SCHOOL

- a. Original or certified copies of official diploma or certificate from EACH secondary school (high school), college or university, and/or technical school you have attended (accompanied by an official English translation*).
- b. PLUS: Official transcripts of grades/marks, showing date of graduation, from EACH school you have attended.

***Note:** If your official documents were issued in a language other than English or Spanish, you must submit the official documents in the original language and an official translation of the documents. An official translation is certified to be a precise, word-for-word English translation of the documents that has been prepared by the issuing institution or a professional translator.

****Unofficial photocopies, faxes and email scans may be accepted on a case by case basis depending upon the documents submitted.**

3. EVIDENCE OF ENGLISH LANGUAGE PROFICIENCY:

(Waived for students whose native language is English)

- Applicants who wish to enroll in an academic program at the college must present evidence of their level of English language proficiency. Any of the methods below can be used to satisfy this requirement:
- Test of English as a Foreign Language (TOEFL): The applicant must attain a score of at least 500 on the paper-based test, or 70 on the Internet-based test. The TOEFL Code for Scottsdale Community College is 4755.
- International English Language Testing System (IELTS): The applicant must attain an overall IELTS Band Score of 6.0 or better.
- STEP Eiken test (for Japanese students): Grade Pre-1 or better is required.
- Official transcripts (sent directly from the school) from a previous college or university in the United States, showing passing grades in college/university-level courses (not including English as a Second Language).*
- *Appropriate scores on Maricopa Community College's placement tests: CELSA or ACCUPLACER.**



**SCOTTSDALE
COMMUNITY COLLEGE**
A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator; (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

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Please note: Regardless of TOEFL or IELTS scores, all new students are required to take placements tests upon arrival at Scottsdale Community College.

**These two options may possibly be used as exceptions to the English proficiency requirement in lieu of the TOEFL or IELTS scores at the discretion of the College.*

4. EVIDENCE OF FINANCIAL SUPPORT

a. You or your sponsor(s) must complete the Statement of Financial Support, which states that they have sufficient funds to cover your educational and living expenses, estimated at \$30, 219 per year, and are willing to use this money to pay for your academic and living expenses while you are attending Scottsdale Community College. Please see the Proposed Budget information for details.

b. **IMPORTANT:** You or your sponsor MUST also include an ORIGINAL letter from the bank showing that the sponsor has sufficient funds on deposit and dated within six months of the semester start date for which you are applying. Bank letters must be on bank letterhead with an original signature that includes the contact information from the bank official who issued the letter. We cannot accept bank letters that do not state that a balance in excess of \$30,219 is available. Faxes, photocopies and internet printouts of financial documents will not be accepted. Documents not issued in English must be accompanied by a certified English word-for-word translation. Evidence of financial support will be required prior to issuance of the I-20 form. Please note that the U.S. Consulate or Embassy will require another set of original financial documents when you apply for the F-1 visa.

** ORIGINAL bank statements may also be submitted if the bank is located in the U.S. Additional documentation may be required.*

The college has no scholarship or financial aid provisions for international students; therefore, students must be fully prepared to meet the necessary financial obligations for the entire time they will be in the United States.

5. A COLOR PHOTOCOPY OF YOUR PASSPORT, showing the pages with identification information and expiration date. The passport must be valid for at least six months. If your spouse and/or children will accompany you, please provide color photocopies of their passports too. Additional requirements if you are applying from within the United States or previously attended another school in the U.S.:

6. A photocopy of the I-94 card in your passport or a printout of your I-94 form, which can be downloaded from the Customs and Border Protection (CBP) website at: <https://i94.cbp.dhs.gov/i94/#/home>.

7. A photocopy of your current visa in your passport or copy of current approval notice of Change of Status (Notice of Action form I-797c)

8. Official transcripts from ALL previous educational institutions, sent directly from the institutions to Scottsdale Community College*

9. Photocopies of ALL prior SEVIS I-20 documents (if you are on an F-1 visa)

10. SEVIS Transfer Eligibility Form completed and signed by both the student and the current international student advisor/DSO. This form can be downloaded from our website at <http://www.scottsdalecc.edu>.

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[edu/future-students/international](http://scottsdalecc.edu/future-students/international) (if you are on an F-1 visa).

Note: Students Under 18 Years Old

Scottsdale Community College requires that students who are under the age of 18 (minors) reside with a guardian in the United States. Official proof of legal guardianship is required with the application package. (Proof of legal guardianship can include: a notarized letter that is signed by the guardian or court document.) In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before assistance such as hospitalization, legal counsel, etc., can be offered. The college is not permitted to act in the place of the parent or guardian. The legal guardian and student will also need to complete the Under 18 Financial Responsibility form if the student will be under the age of 18 during attendance the first semester or longer at the College.

IMPORTANT:

Please verify that your application package is complete before you send it, and that you have followed all the instructions as described above.

Failure to submit documents as required will result in delay of the processing of your application.
Please e-mail if you need clarification of the application instructions.

PLEASE SEND THE APPLICATION FORM AND ALL REQUIRED ORIGINAL DOCUMENTS TO:

Attn: International Student Admissions
Scottsdale Community College
9000 East Chaparral Road
Scottsdale, Arizona 85256-2626 USA

IF YOU HAVE QUESTIONS, PLEASE CONTACT:

Email: iss@scottsdalecc.edu

**DO NOT SEND BANK DOCUMENTS OR SCHOOL CERTIFICATES BY E-MAIL AS WE REQUIRE ORIGINALS.
THANK YOU.**

*Note: Official transcripts will be used to determine eligibility for admission to Scottsdale Community College as an F-1 international student. If you would like to have your international transcripts reviewed for possible transfer credit, they must first be evaluated by an approved foreign credential evaluation company. For more information on this process, please email: iss@scottsdalecc.edu

The College reserves the right to request additional documentation necessary to complete the review of the submitted international admissions package.

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For Office Use Only

Student ID Number: _____

I am applying for admission to:

Degree Program: _____

I plan to begin studying in the: Fall (August - December) 20 ____ Spring (January - May) 20 ____

Application Deadlines: Fall Semester: July 1

Spring Semester: November 1

Have you ever applied to any Maricopa Community College? No Yes

Please provide your Maricopa Student ID: _____

PERSONAL INFORMATION

Family Name (*as printed in passport*): _____

First Name (*as printed in passport*): _____

Middle Name: _____

Former/maiden name: _____

Date of Birth: Month: ____ Day: ____ Year: ____

Gender: Male Female

Marital Status*: Married Single

Ethnicity*:

Asian or Pacific Islander White, not of Hispanic origin

Black, not of Hispanic origin Other

Hispanic

**Voluntary information used to comply with Federal Reporting and has no effect on admission to college. This information will not be used for any discriminatory purpose.*

Country of Birth: _____

Country of Citizenship: _____

What was the first language you spoke as a child?: _____

What language do you speak most often now? _____

What languages were spoken in your home when you were growing up?

Do you wish assistance with English fluency skills? Yes No

Permanent Foreign Mailing Address (in home country):

Street address: _____

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City/Town/Village: _____

Province/Territory/District/Region: _____

Postal Code: _____ Country: _____

Home Phone Number: _____ Cell Phone Number: _____

E-mail Addresses:

Primary: _____

Secondary: _____

United States Mailing Address (if applicable):

Street Address: _____

Apartment or Suite Number: _____ City: _____

State: _____ Postal Code: _____

USA Phone Number (if available): _____

If your spouse and/or children will accompany you, please provide their names, birth date and place of birth, and their relationship to you:

Name	Date & County of Birth	Citizenship	Relationship

High School /Secondary School Status:

High School

Currently Enrolled

Graduated

Name of current or last high school /secondary school attended: _____

City and country of high school /secondary school: _____

Date of graduation: Month: _____ Day: _____ Year: _____

Name of Degree Earned (in English AND in original language):

GED Certificate: Month: _____ Day: _____ Year: _____

Previous College (Please check highest level completed):

Associate Degree

No college or university

Bachelor Degree

Some college or university, no degree

Master Degree or higher

Other: _____

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Please list ALL colleges and universities you have attended (if applicable). If you need more space, please attach a separate page.

College/University Name: _____ Location: _____

Name of Degree Earned (in English AND in original language):

(Please have all official transcripts sent directly to Scottsdale Community College)

Please check one or more if you need help with them:

- | | | |
|------------------|----------------------------|------------------------|
| Financial Aid | Writing Skills | Health Problem |
| Finding Work | Math Skills | Computer Information |
| Learning English | Personal Concerns | Work Experience Credit |
| Reading Skills | Day Care Information | Learning Disability** |
| Study Skills | Physical Disability** | Mentoring |
| Other | Choosing a Major or Career | |

**If you require assistance or accommodation to participate fully as a student, please contact Disability Services and Resources (DSR).

Vehicle Emissions:

Car meets emission standards Will not park on campus

Have either of your parents completed a Bachelor's Degree? Yes No

If you are currently in the United States, what is your visa type?

(Example: F-1, B-1/B-2, J-1, H-4, etc): _____

If F-1, what school issued the I-20? _____

What school are you now attending? _____

Have you applied for permanent residence ("green card")? Yes No

Do you plan to travel outside the USA before starting your program of study at Scottsdale Community College? Yes No If yes, when: _____

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How did you find Scottsdale Community College?

Internet Search College Fair Family member in Arizona Another student told me
Advising Center in my home country Social Network (i.e. Facebook): Site: _____
Other (please write): _____

What is your Primary Reason for attending this college?

Improve my career skills Prepare for employment
Learn new career skills Transfer to University/College
Personal interest/Self-improvement Prepare for a career change
Transfer within the Maricopa County Community College District

Educational Goals (check all that apply)

Improve English Earn a Certificate
Earn an Associate Degree only
Earn an Associate Degree and then transfer to a university
Take classes then transfer to another college /university (name below):

Name of Institution: _____

Area of Study: _____

Address to which I-20 should be mailed (NOT a PO Box - we need a complete physical address):

City/Town/Village: _____

Province/Territory/District/Region: _____

Postal Code: _____ Country: _____

Telephone Number at Delivery Location: _____

APPLICANT STATEMENT (Must be signed and dated by the applicant):

Information Release: Maricopa Colleges have my permission to release directory information relative to my enrollment (as per the Family Education Rights and Privacy Act of 1974)

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Yes No Unanswered will be treated as "Yes".

Please initial or check the following statements:

_____ I understand that I will report to the College by the required report date as specified in my acceptance letter.

_____ I swear under penalty of perjury that the document(s) that I have submitted to demonstrate lawful presence in the United States are true and the information provided on this form is true and complete.

_____ I certify that the answers on this application are true, correct and complete.

_____ If you are a student under the age of 18, additional permission will be required by a parent or guardian to enroll in courses, and accept responsibility for tuition and fees. Prior to enrollment in classes, please contact the Admissions, Records and Registration office at the institution you are interested in attending to provide the necessary consent.

_____ I acknowledge that I have read the Maricopa Tuition and Fees Policy and the Maricopa Refund Policy. I understand that I am responsible for all tuition and fees related to my enrollment in the Maricopa Community Colleges.

Signature: _____ Date _____

Signature of Applicant

Date (month/day/year)

ESTIMATED EXPENSES FOR THE 2022-2023 ACADEMIC YEAR*

The approximate cost of one academic year of study (two semesters, approximately 10 months) at the Maricopa Community Colleges is:

Out of State tuition rate & fees (12 credits per semester*):	\$9,115*
Living Expenses (off campus, 10 months**):	\$17,200
Textbooks and supplies***:	\$1,104
Mandatory health insurance from college	\$2,800
Total:	\$30,219

* The actual tuition and fee amount is based upon a full time schedule of 12 credits per semester. Therefore, the cost of tuition and fees for one academic year would be \$8,928 (tuition), plus estimated fees for two semesters.

** Housing & Living expenses will vary greatly depending on living preferences, location and other considerations. The \$17,200 is intended to be a rough estimate of costs and not a projected actual cost. Living expenses typically include: rent, utilities, transportation, food and incidental expenses. The estimated range of housing alone can vary from \$1,000 - \$1,400 for a room for rent or a one bedroom apartment per month to \$2,000 or more per month across the greater Phoenix area. For shared housing, the cost can be lower if accommodations are shared with one roommate or more or if free accommodations are provided by family or a relative(s). Supplemental information on estimated housing and living expenses near each campus will be provided.

*** This amount is based on the consideration that some textbooks will need to be purchased during the period of study. Other options may be available including materials provided by instructors and/or the option to rent some textbooks. Therefore, the actual amount may be higher or lower than the estimated cost above.

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Note: Applicants will be asked to provide proof of additional funding for each accompanying dependent (\$5,000 for the first person, \$2,500 for each additional dependent). A dependent is defined as the spouse or child of the F-1 student.

Please indicate how much money you will have available to you for each year of study at

SCC (\$30,219 minimum): _____

Please indicate the source(s) of funds (e.g. family, personal savings, embassy, government scholarship or loan) and the amount from each source:

Source: _____ Amount: _____

STATEMENT OF FINANCIAL SUPPORT (To be completed by financial sponsor):

This is to certify that I _____
will provide sufficient funds to Cover all the expenses of _____
while he/she is enrolled as a student at Scottsdale Community College.

I understand that international students applying for a SEVIS I-20 Certificate of Eligibility from Maricopa Community Colleges need to show evidence that they will have at least \$30,219 per year to cover all educational and living expenses. For your review, I am **submitting official financial documents** showing that I have sufficient funds for this purpose.

I understand that I am making a commitment to the United States government and to the student, and will not expect the student to contribute through employment, as employment is strictly controlled by U.S. law and very limited to F-1 students.

_____ The above named applicant will be residing in my house and I will provide the room and board expenses valued at \$17,200.

_____ Educational expenses valued at \$13,019 will be provided by me. I have included my official financial document as part of the required documentation.

Please contact me if you need more information about these arrangements.

Name: _____ Home Telephone: _____

Relationship to student: _____

Mobile Telephone: _____

Address: _____

Signature: _____ Date _____