

Financial Aid Maximum Timeframe Appeal

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

IMPORTANT INFORMATION and DEADLINES THAT AFFECT YOUR FINANCIAL AID

The Financial Aid Maximum Timeframe Appeal (MTF) provides students placed on financial aid suspension a chance to explain and document the extenuating circumstances that prevented them from meeting the Satisfactory Academic Progress (SAP) requirements.

DEADLINE to submit MTF appeal:

Fall 2022 – October 14, 2022

Spring 2023 – March 10, 2023

Summer 2023 – June 8, 2023

The committee will make every effort to review appeals within 15 business days from the date they are submitted; however, due to the volume of appeals, not all appeals may be reviewed within that timeframe. Additionally, the appeal process may require more than the typical three weeks during the colleges busiest time of year, such as July, August, January and February. Please note that SCC offices are closed during certain times of the year and processing time for your appeal may be increased based on these holidays.

NOTE: It is your responsibility to make tuition payment arrangements in order to avoid class cancellations.

- Submit the Financial Aid Maximum Timeframe Appeal prior to the due dates stated above
- Check your Maricopa student email for notification of the appeal decision.
- All decisions are final.
- Make payment arrangements to avoid class cancellations. During this process, your tuition and fees are your responsibility because your financial aid is suspended.

Submission Deadline: Deadline to submit a Maximum Timeframe Appeal for financial aid consideration for the current semester. Any forms submitted after the submission deadline will not be considered for current semester aid.

Failure to make payment arrangements prior to your tuition due date will result in the cancellation of your classes and may also result in a debt. SCC offers a payment plan option. For more information regarding the payment plan please visit <http://www.scottsdalecc.edu/admissions/cashiers-office/payment-plan>.



**SCOTTSDALE
COMMUNITY COLLEGE**
A MARICOPA COMMUNITY COLLEGE

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The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit www.maricopa.edu/non-discrimination.

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2022-2023 Maximum Timeframe Appeal Form

A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Program of Study Information

I am requesting aid for: Fall or Spring or Summer Year: _____

Deadline to submit Maximum Timeframe appeal:

Fall 2022 – October 14, 2022

Spring 2023 – March 10, 2023

Summer 2023 – June 5, 2023

According to Satisfactory Academic Progress guidelines, you are on financial aid suspension. You may appeal by completing this form along with a Restricted Course List (RCL). Incomplete forms will not be accepted. **Notification of the appeal decision will be sent to your Student Email. All decisions are final.**

Students may request to have their timeframe extended under the following circumstances:

Program of study has changed from: _____ to _____

I have transferred hours that do not apply to my program of study.

I have earned a Bachelor's Degree (or higher) and am pursuing another degree or certificate.

I am pursuing the Scottsdale Teacher Education Partnership (STEP) Post-Baccalaureate teacher certification program.

I must take specific coursework in order to enroll in an eligible program (students requesting an extension under this requirement must be taking classes that are a prerequisite for admission to the program. Students meeting this Preparatory Course Work requirement are not grant eligible and may only be considered for loans during one consecutive 12 month period). You may be required to submit documentation from the Institution where you are pursuing a Financial Aid eligible program.

C. Student Statement

In order to be considered for federal financial aid, you must provide a detailed explanation as to why you have earned more credits than your degree/certificate program requires, why you have changed your program of study, requesting to change the current RCL on file, or, if you already have a degree, why you are taking additional coursework.

Student Signature: _____ Date: _____

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2022-2023 Restricted Course List (RCL)

A. STUDENT INFORMATION

Last Name: _____ First Name: _____ MI: _____ Student ID: _____

B. Restricted Course List Information

Program or Major: _____

Deadline to submit Maximum Timeframe appeal:

Fall 2022 – October 14, 2022

Spring 2023 – March 10, 2023

Summer 2023 – June 5, 2023

INSTRUCTIONS: Meet with a SCC Academic Advisor and identify the courses needed to complete the indicated program.

Only required courses may be used to maintain Financial Aid eligibility. List any additional courses required that were not included on the Degree Progress Report or university program check sheet. Indicate the reason for those exceptions such as prerequisite courses or developmental courses.

Advising Notes	Course #	Credits	Financial Aid Notes

Total Hours to be Completed _____ (Degree Progress Report total, plus additional classes listed above)

Your signature below acknowledges that you have read and understand the following restrictions: **ADDITIONAL, SUBSTITUTED or REPEATED classes will NOT be funded unless an Addendum is filed and approved prior to the end of the affected term.** You will not be funded for courses other than those approved that are listed on this form, degree audit report or University program check sheet. If you receive funds for classes other than those listed and approved, your award may be reduced or cancelled, and/or you may be suspended from any further Financial Aid.

Student Signature: _____ Date: _____

SCC Academic Advisor Signature: _____ Date: _____