

# ACADEMIC RENEWAL REQUEST FORM

Scottsdale Community College - 9000 E. Chaparral Rd, Scottsdale AZ 85256

## STUDENT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
MEID: \_\_\_\_\_ Phone Number \_\_\_\_\_  
Email: \_\_\_\_\_

### 2.3.7 Academic Renewal (“Academic Forgiveness”)

The Maricopa Community Colleges recognize that a student’s academic record may contain grades that are not reflective of more recently demonstrated academic success. Academic renewal (or academic forgiveness) is defined as the process by which a student’s previously recorded substandard credit coursework is excluded from the student’s cumulative grade point average (Refer to 2.3.3 Grading). Through this regulation, a student may request that grades and credits for all courses in which they earned a grade of D, F, or Y are disregarded from the cumulative GPA. Courses earned with a grade of A, B, and C will not be excluded and will be calculated into the GPA and total credits completed. A maximum of 24 credits taken at Maricopa are eligible to be disregarded under this policy. The academic renewal policy may be used only once and cannot be revoked once approved.

To apply for academic renewal the student must:

1. Complete the academic renewal request form, attaching unofficial transcripts.
2. Submit the completed form to the Admissions and Records/Enrollment Services Office.

Upon approval, courses with a grade of D, F, or Y will be annotated on the student’s official transcript as excluded from the calculation of their cumulative GPA by academic renewal. All courses will remain on the student’s permanent record to reflect an accurate academic history.

Academic renewal at one of the Maricopa Community Colleges does not guarantee that colleges outside the Maricopa Colleges will accept this action. Acceptance of the adjusted GPA (post academic renewal) is at the discretion of the receiving institution.

### Financial Aid/Veteran Benefits And Satisfactory Academic Progress (SAP)

The academic renewal policy can improve a student's GPA, while reducing their earned credit hours towards degree and certificate requirements, so students must be aware of all consequences before pursuing academic renewal. If interested in financial aid and/or veteran benefits, students are required to meet the financial aid standards of academic progress (SAP) as academic renewal does not replace or override the SAP requirement. Students should follow financial aid SAP appeal procedures outlined in Administrative Regulation 2.3.6 Withdrawal or section 2.9 Veteran Services satisfactory progress standards for regaining aid eligibility. Additionally, students are encouraged to speak with the financial aid and the veteran services offices if they have questions about how the academic renewal process may affect their aid and benefit eligibility. For More Information on SAP.



**SCOTTSDALE  
COMMUNITY COLLEGE**  
A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit [www.maricopa.edu/non-discrimination](http://www.maricopa.edu/non-discrimination).

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To be Completed with Academic Advisor:

(Sem/Yr)	Course Prefix/#	Course Title	Grade	Credit Hours
Total Credits(Max 24)				

## STUDENT ACKNOWLEDGMENTS

- I acknowledge that I have read and understand the Academic Renewal (2.3.7) policy.
- I have attached unofficial transcripts.
- Upon approval, I understand that the prior academic record remains on the transcript with a notation of the academic renewal.
- I understand that the Academic Renewal policy may be used once and cannot be revoked once approved.
- There is no guarantee that colleges outside the Maricopa County Community College District will accept these actions. Acceptance of the adjusted GPA (post academic renewal) is at the discretion of the receiving institution.
- If granted academic renewal, I understand implications for standards of academic progress and aid eligibility as it relates to financial aid and Veterans Services.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## REQUIRED INSTITUTIONAL SIGNATURES

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Director of A&R: \_\_\_\_\_ Date: \_\_\_\_\_