

International Student Application

The Maricopa Community Colleges are EEO/AA Institutions

INSTRUCTIONS & REQUIREMENTS FOR THE INTERNATIONAL STUDENT (F-1 VISA) ADMISSION PROCESS

Application deadline for the **Spring 2021 Semester** (January 16 to May 14, 2021): **November 1, 2020**

**There is NO
application fee.**

Please mail:

_____ 1. **THIS COMPLETED INTERNATIONAL STUDENT APPLICATION FORM.** Please print clearly. Be sure that your name on your application is spelled the same as your name in your passport. Write your date of birth in the USA format: Month/Day/Year.

_____ 2. **PROOF OF GRADUATION FROM SECONDARY SCHOOL**

- a. Original or certified copies of official diploma or certificate from EACH secondary school (high school), college or university, and/or technical school you have attended (accompanied by an official English translation).
- b. PLUS: Official transcripts of grades/marks, showing date of graduation, from EACH school you have attended.

Note: If your official documents were issued in a language other than English, you must submit the official documents in the original language **and** an official translation of the documents. An official translation is certified to be a precise, word-for-word English translation of the documents that has been prepared by the issuing institution or a professional translator.

**Unofficial photocopies, faxes and email scans may be accepted on a case by case basis depending upon the documents submitted.*

_____ 3. **EVIDENCE OF ENGLISH LANGUAGE PROFICIENCY:**

(waived for students whose native language is English)

Applicants who wish to enroll in an academic program at the college must present evidence of their level of English language proficiency. Any of the methods below can be used to satisfy this requirement:

- Test of English as a Foreign Language (TOEFL): The applicant must attain a score of at least 500 on the paper-based test, or 70 on the Internet-based test. The TOEFL Code for Scottsdale Community College is 4755.
- International English Language Testing System (IELTS): The applicant must attain an overall IELTS Band Score of 5.5 or better. A minimum IELTS Individual Band Score of 5.0 in EACH module is recommended.
- STEP Eiken test (for Japanese students): Grade Pre-1 or better is required.
- Official transcripts (sent directly from the school) from a previous college or university in the United States, showing passing grades in college/university-level courses (not including English as a Second Language).*
- Appropriate scores on Maricopa Community College's placement tests: CELSA or ACCUPLACER.*

Please note: Regardless of TOEFL or IELTS scores, all new students are required to take placements tests upon arrival at Scottsdale Community College.

*These two options may possibly be used as exceptions to the English proficiency requirement in lieu of the TOEFL or IELTS scores at the discretion of the College.

_____ 4. **EVIDENCE OF FINANCIAL SUPPORT**

- a. You or your sponsor(s) must complete the Statement of Financial Support, which states that they have sufficient funds to cover your educational and living expenses, estimated at \$20,350 per year, and are willing to use this money to pay for your academic and living expenses while you are attending Scottsdale Community College. Please see the Proposed Budget information for details.

b. **IMPORTANT:** You or your sponsor **MUST** also include an **ORIGINAL** letter from the bank showing that the sponsor has sufficient funds on deposit and dated within six months of the semester start date for which you are applying. Bank letters must be on bank letterhead with an original signature that includes the contact information from the bank official who issued the letter. We cannot accept bank letters that do not state that a balance in excess of \$20,350 is available. Faxes, photocopies and internet printouts of financial documents will not be accepted. Documents not issued in English must be accompanied by a certified English word-for-word translation. Evidence of financial support will be required prior to issuance of the I-20 form. Please note that the U.S. Consulate or Embassy will require another set of original financial documents when you apply for the F-1 visa. * *ORIGINAL bank statements may also be submitted if the bank is located in the U.S. Additional documentation may be required.*

The college has no scholarship or financial aid provisions for international students; therefore, students must be fully prepared to meet the necessary financial obligations for the entire time they will be in the United States.

_____ 5. **A COLOR PHOTOCOPY OF YOUR PASSPORT**, showing the pages with identification information and expiration date. The passport must be valid for at least six months. If your spouse and/or children will accompany you, please provide color photocopies of their passports too.

Additional requirements if you are applying from within the United States or previously attended another school in the U.S.:

_____ 6. A photocopy of the I-94 card in your passport or a printout of your I-94 form, which can be downloaded from the Customs and Border Protection (CBP) website at: <https://i94.cbp.dhs.gov/i94/#/home>

_____ 7. A photocopy of your current visa in your passport or copy of current approval notice of Change of Status (Notice of Action form I-797c)

_____ 8. Official transcripts from ALL previous educational institutions, *sent directly from the institutions* to Scottsdale Community College*

_____ 9. Photocopies of ALL prior SEVIS I-20 documents (if you are on an F-1 visa)

_____ 10. SEVIS Transfer Eligibility Form completed and signed by both the student and the current international student advisor/DSO. This form can be downloaded from our website at <http://www.scottsdalecc.edu/future-students/international> (if you are on an F-1 visa)

Note: Students Under 18 Years Old

Scottsdale Community College requires that students who are under the age of 18 (minors) reside with a guardian in the United States. Official proof of legal guardianship is required with the application package. (Proof of legal guardianship can include: a notarized letter that is signed by the guardian or court document.) In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before assistance such as hospitalization, legal counsel, etc., can be offered. The college is not permitted to act in the place of the parent or guardian. The legal guardian and student will also need to complete the Under 18 Financial Responsibility form if the student will be under the age of 18 during attendance the first semester or longer at the College.

IMPORTANT: PLEASE VERIFY THAT YOUR APPLICATION PACKAGE IS COMPLETE BEFORE YOU SEND IT, AND THAT YOU HAVE FOLLOWED ALL THE INSTRUCTIONS AS DESCRIBED ABOVE. FAILURE TO SUBMIT DOCUMENTS AS REQUIRED WILL RESULT IN DELAY OF THE PROCESSING OF YOUR APPLICATION. PLEASE E-MAIL IF YOU NEED CLARIFICATION OF THE APPLICATION INSTRUCTIONS.

PLEASE SEND THE APPLICATION FORM AND ALL REQUIRED ORIGINAL DOCUMENTS TO:

Attn: International Student Admissions
Scottsdale Community College
9000 East Chaparral Road
Scottsdale, Arizona 85256-2626 USA

IF YOU HAVE QUESTIONS, PLEASE CONTACT:

Email: iss@scottsdalecc.edu

DO NOT SEND BANK DOCUMENTS OR SCHOOL CERTIFICATES BY E-MAIL AS WE REQUIRE ORIGINALS. THANK YOU.

*Note: Official transcripts will be used to determine eligibility for admission to Scottsdale Community College as an F-1 international student. If you would like to have your international transcripts reviewed for possible transfer credit, they must first be evaluated by an approved foreign credential evaluation company. For more information on this process, please email: iss@scottsdalecc.edu

The College reserves the right to request additional documentation necessary to complete the review of the submitted international admissions package.

Scottsdale Community College International Student Application Form

Student ID Number For office use only

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I am applying for admission to :

Degree Program: _____

I plan to begin studying in the: Fall (August-December) 20____ Spring (January-May) 20____

Summer* (May - August) 20____

(*Note: New summer students must enroll in a minimum of 12 credit hours. Colleges may or may not decide to start students in the summer on a case by case basis.)

Application Deadlines: Fall Semester: July 1 Spring Semester: November 1 Summer Semester: April 1

Have you ever applied to any Maricopa Community College? Yes, please provide your Maricopa Student ID _____ No

Personal Information

Family Name (as printed in passport):

First Name (as printed in passport):

Middle Name

Former/maiden name:

Date of Birth: Month: _____ Day: _____ Year: _____

Gender: Male Female

Marital Status*: Married Single

Ethnicity*:

Asian or Pacific Islander White, not of Hispanic origin

Black, not of Hispanic origin Other

Hispanic

*Voluntary information used to comply with Federal Reporting and has no effect on admission to college. This information will not be used for any discriminatory purpose.

Country of Birth:

Country of Citizenship:

What was the first language you spoke as a child?

What language do you speak most often now?

What languages were spoken in your home when you were growing up?

Do you wish assistance with English fluency skills? Yes No

Permanent Foreign Mailing Address (in home country):

Street address: _____

City/Town/Village: _____

Province/Territory/District/Region: _____

Postal Code: _____ Country: _____

Home Phone Number: _____ Cell Phone Number: _____

E-mail Addresses:

Primary: _____

Secondary: _____

United States Mailing Address (if applicable):

Street Address: _____

Apartment or Suite Number: _____

City: _____

State: _____ Postal Code: _____

USA Phone Number (if available): _____

If your spouse and/or children will accompany you, please provide their names, birth date and place of birth, and their relationship to you:

Name	Date and Country of Birth	Citizenship	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

High School /Secondary School Status:

High School

Currently Enrolled Graduated

Name of current or last high school /secondary school attended:

City and country of high school /secondary school:

Date of graduation: Month: _____ Day: _____ Year: _____

Name of Degree Earned (in English AND in original language):

GED Certificate

Month: _____ Day: _____ Year: _____

Previous College (Please check highest level completed):

Associate Degree No college or university

Bachelor Degree Some college or university, no degree

Master Degree or higher Other: _____

Please list ALL colleges and universities you have attended (if applicable). If you need more space, please attach a separate page.

College/University Name:

Location:

Name of Degree Earned (in English AND in original language):

(Please have all official transcripts sent directly to Scottsdale Community College)

Please check one or more if you need help with them:

Financial Aid Writing Skills Health Problem

Finding Work Math Skills Computer Information

Learning English Personal Concerns Work Experience Credit

Reading Skills Day Care Information Learning Disability**

Study Skills Physical Disability** Mentoring

Other Choosing a Major or Career

**If you require assistance or accommodation to participate fully as a student, please contact Disability Services and Resources (DSR).

Vehicle Emissions:

Car meets emission standards Will not park on campus

Have either of your parents completed a Bachelor's Degree? Yes No

If you are currently in the United States, what is your visa type?
(Example: F-1, B-1/B-2, J-1, H-4, etc) _____
If F-1, what school issued the I-20? _____

What school are you now attending?

Have you applied for permanent residence ("green card")?
 Yes No

Do you plan to travel outside the USA before starting your program of study at Scottsdale Community College?
 Yes No

If yes, when: _____

How did you find Scottsdale Community College?

Internet Search College Fair

Family member in Arizona Another student told me

Advising Center in my home country

Social Network (i.e. Facebook): Site: _____

Other (please write): _____

What is your Primary Reason for attending this college?

- Improve my career skills Prepare for employment
- Learn new career skills Transfer to University/College
- Personal interest/Self-improvement Prepare for a career change
- Transfer within the Maricopa County Community College District

Educational Goals (check all that apply)

- Improve English Earn a Certificate
- Earn an Associate Degree only
- Earn an Associate Degree and then transfer to a university
- Take classes then transfer to another college /university (name below):

Name of Institution: _____

Area of Study: _____

Address to which I-20 should be mailed (NOT a PO Box – we need a complete physical address): _____

City/Town/Village: _____

Province/Territory/District/Region: _____

Postal Code: _____ Country: _____

Telephone Number at Delivery Location: _____

Applicant Statement (Must be signed and dated by the applicant):

Information Release: Maricopa Colleges have my permission to release directory information relative to my enrollment (as per the *Family Education Rights and Privacy Act of 1974*) Yes No Unanswered will be treated as "Yes".

Please initial or check the following statements:

_____ I understand that I will report to the College by the required report date as specified in my acceptance letter.

_____ I swear under penalty of perjury that the document(s) that I have submitted to demonstrate lawful presence in the United States are true and the information provided on this form is true and complete.

_____ I certify that the answers on this application are true, correct and complete.

_____ If you are a student under the age of 18, additional permission will be required by a parent or guardian to enroll in courses, and accept responsibility for tuition and fees. Prior to enrollment in classes, please contact the Admissions, Records and Registration office at the institution you are interested in attending to provide the necessary consent.

_____ I acknowledge that I have read the Maricopa Tuition and Fees Policy and the Maricopa Refund Policy. I understand that I am responsible for all tuition and fees related to my enrollment in the Maricopa Community Colleges.

Signature _____

Signature of Applicant

Date _____

Date (month/day/year)

Estimated Expenses for the 2020-2021 Academic Year*

The *approximate* cost of one academic year of study (two semesters, approximately 10 months) at the Maricopa Community Colleges is:

Out of State tuition rate & fees (12 credits per semester*):	\$8,010*
Living Expenses (off campus, 10 months):	\$10,140
Textbooks and supplies:	\$800
Mandatory health insurance from college	\$1,400
Total:	\$20,350

*The actual tuition and fee amount may be higher if prerequisites, class or program fees are required.

*Tuition breakdown is 24 credits x \$326 (per credit) = \$7,824 tuition plus \$186 for fees for two semesters.

*Living expenses are estimated and not actual costs. *Cost and estimated expenses are subject to change.

Note: Applicants will be asked to provide proof of additional funding for each accompanying dependent (\$5,000 for the first person, \$2,500 for each additional dependent). A dependent is defined as the spouse or child of the F-1 student.

Please indicate how much money you will have available to you for each year of study at SCC (\$20,350 minimum): _____

Please indicate the source(s) of funds (e.g. family, personal savings, embassy, government scholarship or loan) and the amount from each source:

Source: _____ Amount: _____

Statement of Financial Support (to be completed by financial sponsor):

This is to certify that I _____ will provide sufficient funds to
(full legal name of financial supporter)

cover all the expenses of _____ while he/she is enrolled as a
(full name of student)
student at Scottsdale Community College.

I understand that international students applying for a SEVIS I-20 Certificate of Eligibility from Maricopa Community Colleges need to show evidence that they will have at least \$20,350 per year to cover all educational and living expenses. For your review, I am **submitting official financial documents** showing that I have sufficient funds for this purpose.

I understand that I am making a commitment to the United States government and to the student, and will not expect the student to contribute through employment, as employment is strictly controlled by U.S. law and very limited to F-1 students.

___ The above named applicant will be residing in my house and I will provide the room and board expenses valued at \$10,140.

___ Educational expenses valued at \$10,210 will be provided by me. I have included my official financial document as part of the required documentation.

Please contact me if you need more information about these arrangements.

Name: _____ Home Telephone: _____

Relationship to student: _____ Mobile Telephone: _____

Address: _____

Signature: _____ Date: _____

The Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District. The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, <http://www.maricopa.edu/non-discrimination>.