



# Scottsdale Community College

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## Scottsdale Teacher Education Partnership (STEP) Post-Baccalaureate Teacher Certification Program

### STEP 2010-2011 Cohort

Thank you for your interest in the post-baccalaureate teacher certification program that is offered at Scottsdale Community College. Scottsdale Teacher Education Partnership (STEP) is a field-based immersion program where students learn alongside master teachers for a full year. This teacher-in-training program is based on the conviction that future teachers must have lengthy experience in schools to practice what they are learning in college. Students complete the program as a cohort, and are required to commit to the program for the full year.

The time commitment requires students to meet on Mondays and Tuesdays. The dates for the 2010-2011 STEP program are May 17, 2010 through May 20, 2011. The STEP program begins with a Summer Institute from May 17 through August 3rd. In the summer, courses meet on Monday and Tuesday evenings from 4:00 – 9:30 PM. The courses are a blend of face-to-face and on-line learning. During the school year, beginning August 9<sup>th</sup>, students spend Mondays and Tuesdays at field-based schools working side-by-side with teachers in classrooms (usually 7:30 AM – 3:00 PM) and attend classes at SCC from 4:00 – 8:30 PM on Mondays and Tuesdays. During student teaching at the end of the program, students spend full time, five days per week for ten weeks at the school, with no classes at SCC. Homework and class preparation are in addition to these hours. A brief calendar is on the second page.

Thirty students will be selected for the 2010 - 2011 cohort. This application packet contains the following information:

1. Program brochure which includes description of the program and list of courses
2. Application Process which explains the admission requirements and a checklist for completing the application
3. STEP Application

As a part of the application process, students are required to complete the ASSET/COMPASS placement assessments in the areas of English Language Usage, Reading, and Mathematics at Scottsdale Community College. The assessments take approximately 25 minutes per area and are available in a paper/pencil version or on the computer. There are no fees for the assessments, however, applicants must complete a Student Information Form to obtain a student number. This form is available in the admissions office and may be completed on the day of the test. A Student Information

Guide for the test is also available through the Testing Services Office. Guides may be picked up at the Student Testing Center in room LB 165 (northeast corner of the library), or online at [www.sc.maricopa.edu/testingcenter](http://www.sc.maricopa.edu/testingcenter) . The number for the Testing Center is (480) 423-6433. Additional practice tests for the math assessment are available from the Advisement office at SCC. You may wish to pick up the Review Problems for MAT082 and MAT092.

When the complete application is submitted and a student is determined eligible for the program, an interview will be scheduled as the final part of the application process. Upon acceptance to the program, students are required to obtain a Substitute Teaching Certificate from the Arizona State Department of Education.

When ordering transcripts, it is recommended that the student order two official copies. One copy will be submitted with the application for Scottsdale Community College, and one copy will be for the Arizona State Department of Education to be submitted with the application for the Substitute Teacher Certificate. The application for the Substitute Teacher Certificate also requires the applicant to obtain a Class One or Class Two fingerprint clearance card. Information about obtaining the fingerprint clearance card and Substitute Teacher Certificate may be obtained through the Arizona State Department of Education website at [www.ade.state.az.us/](http://www.ade.state.az.us/) .

If you have any questions about the program or the application process, please do not hesitate to contact Bobbie Sferra at (480) 423-6217, Tom Hansen at (480) 423-6668 or at [teacher.prep@sccmail.maricopa.edu](mailto:teacher.prep@sccmail.maricopa.edu) . Please submit your application to Scottsdale Community College, Attention: Dr. Bobbie Sferra, 9000 East Chaparral Rd., Scottsdale, AZ, 85256-2626.

Sincerely,

Bobbie Sferra, Ph.D.  
Professor of Education  
Program Director, Teacher Certification

Tom Hansen  
Professor of Education  
Field Experience Coordinator

### **STEP Calendar 2010-2011**

#### **Summer Institute:**

*Mondays and Tuesdays, 4:00 – 9:30 PM, May 17 – August 4*

*Breaks: May 31, June 1 (Memorial Day), July 5,6 (Fourth of July), July 26, 27*

#### **Semester One:**

*Mondays and Tuesdays, Internship 7:30 AM – 3:30 PM, Courses 4:00 – 8:30 PM*

*August 9 – December 17*

*Breaks: Sept 6 (Labor Day), Week of October 11-15 (Fall break)*

#### **Semester Two:**

*Mondays and Tuesdays, Internship 7:30 AM – 3:30 PM, Courses 4:00 – 8:30 PM*

*Jan. 3 – March 11 Students take spring break during student teaching.*

*Student Teaching is full time five days per week March 21 - May 20, 2011.*