



# International Student Application

## Scottsdale Community College

A Maricopa Community College



### INSTRUCTIONS FOR THE INTERNATIONAL STUDENT ADMISSION PROCESS:

Application deadline for the Spring Semester (January 14 to May 11, 2012): **November 1, 2011**

Application deadline for the Summer I Semester (May 29 to July 19, 2012): **April 1, 2012**

Application deadline for the Fall Semester (August 18 to December 14, 2012): **July 1, 2012**

**There is NO application fee.**

Please send:

\_\_\_\_ 1. **THIS COMPLETED INTERNATIONAL STUDENT APPLICATION FORM.** Please print clearly. Be sure that your name on your application is spelled the same as your name in your passport. Write your date of birth in the USA format: Month/Day/Year.

\_\_\_\_ 2. **PROOF OF GRADUATION FROM SECONDARY SCHOOL**

Original or certified copies of official diploma or certificate from each secondary school (high school), college or university, and/or technical school you have attended (accompanied by an official English translation). Unofficial photocopies, faxes and email scans cannot be accepted. Spanish documents do not need a translation.

Note: If your official documents were issued in a language other than English, you must submit the official documents in the original language and an official translation of the documents. An official translation is certified to be a precise, word-for-word English translation of the documents that has been prepared by the issuing institution or a professional translator.

\_\_\_\_ 3. **EVIDENCE OF ENGLISH LANGUAGE PROFICIENCY:**

*(waived for students whose native language is English)*

a. **Admission to Academic Programs**

Applicants who wish to enroll in an academic program at the college must present evidence of their level of English language proficiency. There are several different methods that can be used to satisfy this requirement:

- Test of English as a Foreign Language (TOEFL): The applicant must attain a score of at least 500 on the paper-based test, or 61 on the Internet-based test. The TOEFL Code for Scottsdale Community College is 4755.
- International English Language Testing System (IELTS): The applicant must attain an overall IELTS Band Score of 5.5 or better. A minimum IELTS individual Band Score of 5.0 in EACH module is recommended.
- STEP Eiken test (for Japanese students): Grade Pre-1 or better is required.
- Appropriate scores on Maricopa Community College's placement tests: Accuplacer, ASSET, COMPASS or CELSA.

Please note: Regardless of TOEFL or IELTS scores, all new students are required to take placements tests upon arrival at Scottsdale Community College.

b. **Admission to the Intensive English Program** *(note new requirements, effective Spring 2009)*

Evidence of English Proficiency at the intermediate level will be required. There are several different methods that can be used to satisfy this requirement:

- Test of English as a Foreign Language (TOEFL): The applicant must attain a score of at least 450 on the paper-based test, or 45 on the Internet-based test. The TOEFL Code for Scottsdale Community College is 4755.
- International English Language Testing System (IELTS): The applicant must attain an overall IELTS Band Score of 4.0 or better. A minimum IELTS individual Band Score of 4.0 in EACH module is recommended.
- STEP Eiken test (for Japanese students): Grade 2 or better is required.

- Appropriate scores on Maricopa Community College's ESL (English as a Second Language) placement test: A CELSA score of Level III or higher.

Please note: Regardless of TOEFL or IELTS scores, all new students are required to take placements tests upon arrival at Scottsdale Community College. Placement tests will be given upon arrival at the college in order to determine the student's level of instruction in the ESL program. Students admitted to the Intensive English Program (English as a Second Language program) will not be permitted to enroll in academic program courses until they have met all of the prerequisites or other course requirements, including appropriate scores on placement tests.

\_\_\_\_ 4. **EVIDENCE OF FINANCIAL SUPPORT**

a. You or your sponsor(s) must complete the Statement of Financial Support, which states that they have sufficient funds to cover your educational and living expenses, estimated at \$20,030 per year, and are willing to use this money to pay for your academic and living expenses while you are attending Scottsdale Community College. Please see the Proposed Budget information for details.

b. **IMPORTANT:** You or your sponsor **MUST** also include **ORIGINAL** bank statements or an **ORIGINAL** letter from the bank showing that the sponsor has sufficient funds on deposit. We cannot accept bank letters that do not state that a balance in excess of \$20,030 is available. Faxes, photocopies and internet printouts of financial documents will not be accepted. Evidence of financial support will be required prior to issuance of the I-20 form. Please note that the US Consulate will require another set of original financial documents when you apply for the F-1 visa.

The college has no scholarship or financial aid provisions for international students; therefore, students must be fully prepared to meet the necessary financial obligations for the entire time they will be in the United States.

\_\_\_\_ 5. **A PHOTOCOPY OF YOUR PASSPORT**, showing the pages with identification information and expiration date. The passport must be valid for at least six months. If your spouse and/or children will accompany you, please provide photocopies of their passports as well.

Additional requirements if you are applying from within the United States:

\_\_\_\_ 6. A photocopy of the I-94 card in your passport

\_\_\_\_ 7. A photocopy of your current visa in your passport

\_\_\_\_ 8. An official transcript from the previous educational institution, sent directly to Scottsdale Community College

\_\_\_\_ 9. Photocopies of all prior SEVIS I-20 documents

\_\_\_\_ 10. SEVIS Transfer form, completed and signed by both the student and the current international student advisor/DSO.  
This form can be downloaded from our website at: [www.scottsdalecc.edu/ied/transfer\\_students.html](http://www.scottsdalecc.edu/ied/transfer_students.html)

\_\_\_\_ 11. Approval Notice of Change of Status, if applicable

**IMPORTANT:** PLEASE VERIFY THAT YOUR APPLICATION PACKAGE IS COMPLETE BEFORE YOU SEND IT, AND THAT YOU HAVE FOLLOWED ALL THE INSTRUCTIONS AS DESCRIBED ABOVE. FAILURE TO SUBMIT DOCUMENTS AS REQUIRED WILL RESULT IN DELAY OF THE PROCESSING OF YOUR APPLICATION. PLEASE E-MAIL OR CALL IF YOU NEED CLARIFICATION OF THE APPLICATION INSTRUCTIONS.

**PLEASE SEND APPLICATION AND ALL REQUIRED DOCUMENTS TO:**

Attn: International Student Advisor  
International Education Programs  
Scottsdale Community College  
9000 East Chaparral Road  
Scottsdale, Arizona 85256-2626 USA

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:**

Ms. Jennifer Vinca  
International Education Programs  
Telephone: +1 (480) 423-6590  
Fax: +1 (480) 423-6099

Email: [Jennifer.Vinca@sccmail.maricopa.edu](mailto:Jennifer.Vinca@sccmail.maricopa.edu)

# Scottsdale Community College International Student Application Form

Student ID Number	<i>For office use only</i>								
<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>									

I am applying for admission to (check one or both):

the Intensive English Program (available fall or spring only)  
 an Academic Program

Program of Study: \_\_\_\_\_

I plan to begin studying in the

Fall (August-December) 20\_\_\_\_
  Spring (January-May) 20\_\_\_\_  
 Summer I\* (June-July) 20\_\_\_\_  
*(\*note: the summer session is optional and not all classes may be available. New summer students must enroll in a minimum of 6 credit hours)*

**Application Deadlines:**    **Fall Semester: July 1<sup>st</sup>**    **Spring Semester: November 1<sup>st</sup>**    **Summer I Semester: April 1<sup>st</sup>**

Have you ever applied to any Maricopa Community College?     Yes, please provide your Maricopa Student ID \_\_\_\_\_     No

## Personal Information

Family Name (in passport):  
\_\_\_\_\_

First Name (in passport):  
\_\_\_\_\_

Middle Name  
\_\_\_\_\_

Former/maiden name:  
\_\_\_\_\_

Date of Birth:    Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Gender:     Male     Female

Marital Status\*:     Married     Single

Ethnicity\*:  
 Asian or Pacific Islander     White, not of Hispanic origin  
 Black, not of Hispanic origin     Other  
 Hispanic

\*Voluntary information used to comply with Federal Reporting and has no effect on admission to college. This information will not be used for any discriminatory purpose.

Country of Birth:  
\_\_\_\_\_

Country of Citizenship:  
\_\_\_\_\_

What was the first language you spoke as a child?  
\_\_\_\_\_

What language do you speak most often now?  
\_\_\_\_\_

What languages were spoken in your home when you were growing up?  
\_\_\_\_\_

Do you wish assistance with English fluency skills?     Yes     No

Permanent Foreign Mailing Address (in home country):  
 Street address: \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_  
 Province/Territory: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_  
 Home Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 \_\_\_\_\_  
 United States Mailing Address (if applicable):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 USA Phone Number (if available): \_\_\_\_\_

If your spouse and/or children will accompany you, please provide their names, birth date and place of birth, and their relationship to you:			
Name	Date and Place of Birth	Citizenship	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

High School /Secondary School Status:

High School

- Currently Enrolled       Graduated

Name of current or last high school /secondary school attended:

City and country of high school /secondary school:

Date of graduation: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Name of Degree Earned (in English AND in original language):

GED Certificate

Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Previous College (Please check highest level completed):

- Associate Degree       No college or university  
 Bachelor Degree       Some college or university, no degree  
 Master Degree or higher       Other: \_\_\_\_\_

Please list ALL colleges and universities you have attended (if applicable). If you need more space, please attach a separate page.

College/University Name:

Location:

Name of Degree Earned (in English AND in original language):

(Please have all **official** transcripts sent directly to Scottsdale Community College)

Please check one or more if you need help with them:

- Financial Aid     Writing Skills     Health Problem  
 Finding Work     Math Skills       Computer Information  
 Learning English  Personal Concerns     Work Experience Credit  
 Reading Skills     Day Care Information  Learning Disability\*\*  
 Study Skills       Physical Disability\*\*  Mentoring  
 Other               Choosing a Major or Career

\*\*If you require assistance or accommodation to participate fully as a student, please contact Disability Services and Resources (DSR).

Vehicle Emissions:

- Car meets emission standards       Will not park on campus

Are you a first generation college student? (*You are a first generation student if both your parents or guardians did not complete a Bachelor's Degree*)

- Yes     No

If you are currently in the United States, what is your visa type?  
(Example: F-1, B-1/B-2, J-1, H-4, etc) \_\_\_\_\_  
If F-1, what school issued the I-20? \_\_\_\_\_  
What school are you now attending? \_\_\_\_\_  
What is the expiration date on your I-94 card? \_\_\_\_\_  
Have you applied for permanent residence ("green card")?  
 Yes       No  
Do you plan to travel outside the USA before starting your program of study at Scottsdale Community College?  
 Yes       No  
If yes, when: \_\_\_\_\_

**How did you find Scottsdale Community College?**  
 Internet Search       College Fair  
 Family member in Arizona     Another student told me  
 Advising Center in my home country  
 Social Network (i.e. Facebook): Site: \_\_\_\_\_  
 Other (please write): \_\_\_\_\_

What is your Primary Reason for attending this college?

- Improve my career skills       Prepare for employment  
 Learn new career skills       Transfer to University/College  
 Personal interest/Self-improvement     Prepare for a career change  
 Transfer within the Maricopa County Community College District

Educational Goals (check all that apply)

- Improve English       Earn a Certificate  
 Earn an Associate Degree only  
 Earn an Associate Degree and then transfer to a university  
 Take classes then transfer to another college /university (name below):

Name of Institution: \_\_\_\_\_

Area of Study: \_\_\_\_\_

Address to which I-20 should be mailed (NOT a PO Box – we need a complete physical address): \_\_\_\_\_

City: \_\_\_\_\_

Province/Territory: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone Number at Delivery Location: \_\_\_\_\_

**Applicant Statement** (Must be signed and dated by the applicant):

Information Release: Maricopa Colleges have my permission to release directory information relative to my enrollment (as per the *Family Education Rights and Privacy Act of 1974*)       Yes       No

Unanswered will be treated as "Yes".

I certify that the names, dates, and other information that I have provided on this International Student Information Form are true, correct, and complete:

Signature \_\_\_\_\_  
Signature of Applicant

Date \_\_\_\_\_  
Date (month/day/year)

## Estimated Expenses for the 2011-2012 Academic Year\*

The *approximate* cost of one academic year of study (two semesters, approximately 10 months) at the Maricopa Community Colleges is:

Non-resident tuition and fees (12 credits per semester):	\$7,804
Living Expenses (off campus, 10 months):	\$10,140
Textbooks and supplies:	\$1,000
Mandatory health insurance from college	\$1,086
<b>Total:</b>	<b>\$20,030</b>

\*Cost and estimated expenses are subject to change. For more information visit our web site: <http://www.scottsdalecc.edu/ied/>

**Note: Applicants will be asked to provide proof of additional funding for each accompanying dependent (\$5,000 for the first person, \$2,500 for each additional dependent). A dependent is defined as the spouse or child of the F-1 student.**

Please indicate how much money you will have available to you for each year of study at SCC (\$20,030 minimum): \_\_\_\_\_

Please indicate the source(s) of funds (e.g. family, personal savings, embassy, government scholarship or loan): \_\_\_\_\_

Please indicate the amount from *each* source: \_\_\_\_\_

### Statement of Financial Support (to be completed by financial sponsor):

This is to certify that I \_\_\_\_\_ will provide sufficient funds to  
(full legal name of financial supporter)

cover all the expenses of \_\_\_\_\_ while he/she is enrolled as a  
(full name of student)

student at Scottsdale Community College. I understand that international students applying for a SEVIS I-20 Certificate of Eligibility from Maricopa Community Colleges need to show evidence that they will have at least \$20,030 per year to cover all educational and living expenses. For your review, I am **submitting official financial documents** showing that I have sufficient funds for this purpose.

I understand that I am making a commitment to the United States government and to the student, and will not expect the student to contribute through employment, as employment is strictly controlled by US law and very limited to F-1 students.

Please contact me if you need more information about these arrangements.

Name: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Students Under 18 Years Old

Scottsdale Community College requires that students who are under the age of 18 (minors) reside with a guardian in the United States. In the event of personal emergency, accident, illness, incarceration, etc., the State of Arizona will require the signature of a guardian before assistance such as hospitalization, legal counsel, etc., can be offered. The college is not permitted to act in the place of the parent or guardian.

The District does not discriminate on the basis of race, color, religion, national origin, sexual orientation, handicap/disability, age, or Vietnam era/disabled veteran status in employment or in the application, admission, participation, access and treatment of persons, instructional programs and activities.