



## Reference Form for Education Abroad Program Application

*The applicant has applied for an education abroad program sponsored by SCC and has given your name as a reference. The Education Abroad Advisor and Instructor(s) appreciate your evaluation of this student's academic achievement, leadership experience and personal character. Please note that this reference form is taken seriously in the approval process. Please submit this reference form to Anne Mello, Division Secretary for Applied Sciences, in a sealed envelope (AP-235 at SCC) by February 29, 2008. If you have any questions regarding this reference form, please contact Jen Sydow at 480.423.6724 or Anne Mello at 480.423.6599.*

Applicant's Name: \_\_\_\_\_

Name of reference: \_\_\_\_\_

Institution: \_\_\_\_\_

Official Position: \_\_\_\_\_

Relationship to applicant (tutor, advisor, instructor): \_\_\_\_\_

Length of time you have known this student: \_\_\_\_\_

Have you had this applicant in your class?: \_\_\_\_\_

If so, when?: \_\_\_\_\_

Please use the following scale and circle your appropriate response to rate this student.

	3-Strongly Agree	2-Agree	1-Disagree	0-Don't Know
1. Student has excellent verbal communication skills.	3	2	1	0
2. Student has a positive attitude.	3	2	1	0
3. Student shows initiative when it comes to performing various tasks.	3	2	1	0
4. Student demonstrates strong social skills.	3	2	1	0
5. Student connects positively with other students.	3	2	1	0
6. Student proves to be reliable in regards to assigned projects.	3	2	1	0
7. Student attends class regularly.	3	2	1	0
8. Student comes to class prepared.	3	2	1	0
9. Student gets actively involved in classroom discussion and activities.	3	2	1	0
10. Student has shown academic progress in class.	3	2	1	0

Please add any additional comments you would like to make regarding this student's personal character. (You may either write directly on this sheet or attach your own document.)

Thank you very much for taking your time to complete this reference form. This will be an important factor in determining whether or not this applicant will be accepted. Your input is very much appreciated.

SIGNATURE \_\_\_\_\_