

**SCOTTSDALE COMMUNITY COLLEGE FACULTY
ASSOCIATION
SENATE MEETING MINUTES**

August 31, 2004

3:00 p.m.

Present:

Patty Ashby
Marsha Ballard
Larry Bunting
Karen Chalmers
Chuck Cooper
Darrell Copp
Bert Cutler
Ramona Goth
Betsy Ivester
Mark Klobas
Judy Lambert
John Liffiton

Miguel Lucas
Niall McCarthy
Jamie Moore
Mike Nagano
Christina Novak
Jennifer Quinn
Jeff Ricker
Carlyn Sikes
Gary Ward
Rachel Woodburn

Absent:

Barbara Fahey
Bill Meacham
Laura Nutten
Jim Simpson

Craig Emanuel, College Safety Director, Guest. Craig Emanuel stated that the goal for the SCC College Safety is to become an accredited college safety department. This would provide the highest possible standards of safety on our campus. He discussed the following concerns: door propping, speed of cart travel, number of call boxes, key policy, panic button system, and car theft.

I. CALL TO ORDER

Meeting was called to order at 3:00 p.m.

II. CREDENTIALING

Pat Lokey substituted for Marsha Ballard.

III. APPROVAL OF AGENDA

A motion was made and seconded to add to Information, Faculty Sponsored Instructional Council Dialogue. Agenda approved.

IV. APPROVAL OF MINUTES

Minutes of the May 4, 2004 meeting were approved.

V. 2004/2005 FACULTY SENATE

A. Senator Introductions.

B. Senate Fundamentals: Senators received a copy of the Constitution of the Faculty Senate of Scottsdale Community College. Jeff Ricker reviewed the purposes of the Faculty Senate, meetings, and division representation.

C. Senate Goals: Senators received a list of the proposed goals for the 2004-05 Faculty Senate.

VI. OLD BUSINESS

A. Senate Budget: Jeff Ricker will track the number of photocopies made for the Faculty Senate.

B. Navajo Elementary School: The Faculty Senate donated \$1000.00 to Navajo Elementary School in Spring 2004. Donations from other SCC employees and groups were solicited at the same time and the school received a total of about \$1500.

VII. NEW BUSINESS

A. FEC Representation: Bert Cutler will represent SCC for this semester. SCC will need a representative for Spring 2005. SCC is at risk for losing a seat this year.

B. Long-term Enrollment Planning: Senators were given a Position Paper by Dr. John Neibling. Dr. Neibling outlined new ways of attracting learners and new ways of meeting their educational needs. Senators were asked to take this paper back to their divisions to solicit feedback. Dr. Neibling will be invited to the next Faculty Senate meeting. Senators also received comparison graphs of the FTSE trends across colleges and at SCC and district-wide.

C. Spring All-Faculty Meeting: Senators were asked to solicit feedback from their divisions on day and time preferences for the Spring All-Faculty Meeting.

D. Faculty Senate Web Site: Jamie Moore asked Senators to visit the Faculty Senate web site. Motion: That a final report be presented by Bill Meacham which contains a summary of the work completed as well as an estimation of the time required for future maintenance of the web site. Motion approved.

E. Governance Plan Review: Karen Chalmers asked Senators to solicit feedback from their divisions in regard to the Governance Plan. One representative from each division will be asked to sit on a committee which will review the Governance Plan.

F. Annual Committee Reports: The Advisement Advisory Committee will present at the October Faculty Senate meeting. Jeff Ricker requested that Senators e-mail him naming other college committees to be invited to the Faculty Senate in the future.

VIII. Information

A. Ratification Ballot: Senators were asked to inform their Divisions that ratification ballots are still needed. Ballots should be sent to Jeff Ricker or Jamie Moore. A copy of the ballot was given to Senators.

- B. Faculty Association Membership: Jeff Ricker will meet with Senators next week to discuss enrolling non-members within their divisions.
- C. Strategic Conversation: Strategic Conversation with the Governing Board on Shared Governance is scheduled for October 12, 2004, 6:30 pm, Governing Board Room, District Office. Senators were asked to encourage members of their division to attend this meeting.
- D. Faculty Sponsored Instructional Council Dialogue: Faculty Sponsored Instructional Council Dialogue is scheduled for October 6, 2004, 2:00 pm, Governing Board Room, District Office.

IX. Officer Reports

- A. President: Jeff Ricker requested that personal e-mail addresses be sent to Mark Klobas in regard to PAC. Senators were given information on the Arizona Board of Regents Proposal for redesign of the university system in Arizona and a response to this proposal from the Maricopa Community Colleges.
- B. President-elect: No report.
- C. Treasurer:
 - Balances as of August 15, 2004
 - Balance Membership Savings: \$9,473.08
 - Year to date Dividends: \$41.35 @ 0.75% yield
 - Checking: \$3,274.54. No activity July 16, to August 15, 2004.
- D. Secretary: No report.

X. Division Reports

- A. Applied Sciences: Reported an increase in enrollment most likely due to the close of the Airpark Campus.
- B. Health Sciences: Reported new start times for classes to accommodate student needs. They have experienced negative results with on-line courses and do not have enough technical support.
- C. Business/CIS: Enrollment is down and they are currently looking for ways to expand.
- D. Counseling: No report.
- E. Language/Communications: Has access to classrooms off-campus for use. See John Liffiton for more information.
- F. Fine Arts: Faculty art show is in progress. Art dept. enrollment is down. More marketing of fine arts programs is needed.
- G. HPERD: No report.
- H. Library: Reported that there is not enough support in the bond for library remodeling.
- I. Science/Mathematics: Reported that there is an increased need for biotech classes.
- J. Social/Behavioral: No report.

XI. Adjournment

Meeting was adjourned at 5:24 pm.