

**SCOTTSDALE COMMUNITY COLLEGE FACUTLY  
ASSOCIATION**

**SENATE MEETING MINUTES**

September 16, 2003

3:00 p.m.

**Present:**

Patty Ashby  
Marsha Ballard  
Larry Bunting  
Karen Chalmers  
Darrell Copp  
Barbara Fahey  
Tom Greenwalt  
Betsy Ivester  
Sally Jacobs  
Miguel Lucas  
Niall McCarthy

Bill Meacham  
Pat Medeiros  
Jamie Moore  
Mike Nagano  
Jeff Ricker  
Tammy Roman  
Jim Simpson  
Gary Ward

**Absent:**

Ramona Goth  
Mark Klobas  
Peter Martin  
Christina Novak  
Carlyn Sikes  
Kimb Williamson

**I. CALL TO ORDER**

Meeting called to order at 3:00 p.m.

**II. CREDENTIALING**

No substitutions.

**III. APPROVAL OF AGENDA**

Agenda approved.

**IV. APPROVAL OF MINUTES**

Minutes of the August 19 meeting were approved.

**V. OLD BUSINESS**

A. Staffing Committee: Jerry Booher explained the functioning of the Staffing Committee, its makeup and its operation. Discussion revolved around membership of the committee and its relationship to the RFP. Senate was informed that only day FTSE is used to determine staffing needs, and it was agreed that FEC should revisit this issue. Senate agreed that all senators will discuss staffing with their respective Division Chairs.

B. Senate budget development: No report from the committee.

C. Fall and spring all-faculty events: senators are to ask faculty in their areas about interest in social events. The purpose would be both recruiting Faculty Association members and camaraderie.

D. Interest in other committee reports this semester: Jamie will send out a list of standing committees for senators to decide which committees to review. Need for a “policy clarification committee” will be discussed at next month’s meeting.

E. Drop/Add forms: Faculty object to the drop codes that indicate negative judgments about the instructor and/or the course without any explanation or opportunity for response. The Administrative Council has declined to change the forms, but the Senate believes the forms can negatively affect teaching. Senators will ask for reactions from their constituents.

F. Capital Planning Advisory Committee: Karen Chalmers distributed a timeline of planned activities and a summary of the District’s plan for allocating capital funds to be generated by the bond initiative in November 2004.

## **VI. NEW BUSINESS**

A. FEC position on chancellor: Jamie will request that the FEC generate a statement explaining its support of the chancellor.

B. Admissions and Records add/drop date: There is a recurring problem with students being permitted to add classes during the first week of the semester. The Senate recommends that the Wednesday of the first week be a firm deadline. Jamie will voice these concerns to the A&R director and the appropriate deans.

C. Association membership drive: Jamie distributed enrollment forms and a list of faculty who are not yet members.

## **VII. OFFICERS’ REPORTS**

### **A. President**

#### **1. Faculty Executive Council Report:**

- a. The Arizona Legislature is studying dual enrollment. Doyle Burke of MCC will serve on this committee.
- b. FEC is protesting the questioning of faculty regarding EEOC violations.
- c. A committee is reviewing a proposal to move to a 12-month payroll. No report yet.
- d. Meet and Confer: No report yet.

- e. Faculty are needed to serve on a committee to study retiree benefits and insurance. Interested faculty should contact Willie Minor.
  - f. Faculty are also needed to serve on a Policy Review Board. It is a heavy time commitment and carries three hours of reassigned time. Interested faculty should contact Willie Minor.
2. Administrative Council Report: Enrollment has surpassed 12,000. A recent survey on the proposed bond election shows a softening of voter support.
  3. Division Chairs Report: SCC will have three new faculty positions for 2004-05. Chairs were reminded to reference goals and student learning outcomes in making capital requests.

B. Treasurer:

Balances as of September 16, 2003

Savings:

Current Balance	12,406.15
Year to date Dividends	79.67

Checking:

Current Balance	1,359.85
Year to date Dividends	0.00

Check #512 \$249.01 new faculty reception at Millennium resort  
 Check #513 \$128.21 supplies for new faculty senate folders  
 Check #515 \$20.00 refreshments for August faculty senate meeting

C. President-elect: No report

D. Secretary: No report

**VIII. INFORMATION**

- A. Legislative committee representatives: Miguel Lucas and Mark Klobas will serve.
- B. Senate meeting changing time: Senators agreed that changing the meeting time would not be feasible.
- C. President-elect on division chairs: It is possible that for this year, both the president and the president-elect will attend Division Chairs meetings.

## **IX. ADJOURNMENT**

Meeting was adjourned at 4:00 p.m.