

**SCOTTSDALE COMMUNITY COLLEGE FACULTY  
ASSOCIATION**

**SENATE MEETING MINUTES**

December 17, 2002

3:00 p.m.

APS 218

**Present:**

Larry Bunting  
Connie Carruthers  
Karen Chalmers  
Debra Glasper  
Ramona Goth  
Tom Greenwalt  
Betsy Ivester  
Peter Martin  
Bill Meacham

Pat Medeiros  
Jamie Moore  
Mike Nagano  
Christina Novak  
Tammy Roman  
Carl Russell  
Gary Ward  
**Absent:**  
Patty Ashby  
Dan Combelick

Barbara Fahey  
Amy Goff  
Steve Green  
Kate Herbert  
Jeff Ricker  
Kimb Williamson  
**Guests:**  
Jerry Booker  
John Neibling

**I. CALL TO ORDER**

Meeting called to order at 3:05 p.m.

**II. CREDENTIALING**

No substitutions. Guest introductions.

**III. APPROVAL OF AGENDA**

Agenda approved as amended.

**IV. APPROVAL OF MINUTES**

Minutes for November 21, 2002 approved.

**V. CAMPUS COMMITTEE REPORTS**

- A. Faculty Staffing – Jerry Booker gave an overview of how the Committee works (handout).
- B. Curriculum – John Neibling explained the general process used to make changes in the curriculum. The Instructional Councils do

most of the work and their recommendations are usually followed by the College Curriculum Committee and District Curriculum Committee.

- C. Division Chairs – John Neibling. The Chairs meet twice a month, with the first meeting focused on resolving problems and the second meeting (ideally) devoted to broader, big-picture issues.

## **VI. OLD BUSINESS**

- A. Adjunct Hiring – Pat Medeiros. A statement was discussed and revised. A motion to accept the letter as amended and to have Karen present it to the Administration passed unanimously.
- B. Spring All-Faculty Meeting – Karen discussed the issue with Dr. DeCabooter, who was amenable to the changes. He will have approximately 45 minutes at the beginning of the meeting and then the Faculty will discuss FEC, District and Senate happenings, and have time for questions and a faculty development exercise.
- C. Advisement Center – some concerns about the role of full-time non-faculty advisors were discussed. Senators were asked to discuss the plan with their departments so a vote can be taken at the next meeting.

## **VII. NEW BUSINESS**

- A. Senate Web page proposal – A motion for Bill Meacham to create and maintain the proposed Senate web page for the equivalent of six hours reassigned time (to be taken from Faculty Association money) passed unanimously.

## **VIII. OFFICERS' REPORTS**

- A. President's Report – Karen Chalmers.
  - 1. FEC – the Chancellor dropped in to acknowledge that there are some issues and that he'd like to work on communication. Karen discussed handouts including information on FEC approval of faculty appointments to District Committees. MCLI and FIPP will undergo review.
  - 2. Ad Council –Karen discussed handouts, making positive changes.
- B. President Elect's Report – none.
- C. Secretary's Report – none.
- D. Treasurer's Report – Mike Nagano.

Balances as of December 15, 2002  
Savings: current balance \$12,313.51  
Year to date dividends \$179.01  
Checking: current balance \$3,879.45  
Year to date dividends: 0.00  
Checks: \$26.93 for senate refreshments  
Deposits: \$2,875.00 Faculty Association membership rebate

**IX. SENATE COMMITTEE REPORTS**

- A. Senate Constitution – Jamie Moore discussed a few small questions/issues. The modified document will be brought to the next meeting.
- B. Governance Plan – Tammy Roman. Spring timeline set.

**X. INFORMATION**

- A. Spring Orientation for new employees – Jan. 8, for all new employees (>100), not just faculty. Faculty Development is putting together a program for adjunct faculty for Fall.
- B. Professional Growth – SCC was granted three sabbaticals with two alternates.
- C. Math Science Field Day – Jan. 16, partnering with other departments to see more of the campus and how math ties in.
- D. College to the Community – Jan. 17, about 90 people have signed up.

**XI. ADJOURNMENT**

Meeting adjourned at 4:45 p.m.