

**SCOTTSDALE COMMUNITY COLLEGE FACULTY
ASSOCIATION
SENATE MEETING MINUTES**

November 21, 2002

2:30 p.m.

BU 132

Present:

Patty Ashby
Larry Bunting
Connie Carruthers
Karen Chalmers
Debra Glasper
Amy Goff
Ramona Goth
Steve Green
Betsy Ivester
Bill Meacham
Pat Medeiros
Jamie Moore

Mike Nagano

Jeff Ricker
Carl Russell
Gary Ward
Kimb Williamson

Absent:

Dan Combelick
Barbara Fahey
Tom Greenwalt
Kate Herbert
Peter Martin
Christina Novak
Tammy Roman

Guests:

Michael Cornelius
Dean Hermanson
John Kavanaugh
Susan Peterson
Yira Thorne
Fran Watkins

I. CALL TO ORDER

Meeting called to order at 2:30 p.m.

II. CREDENTIALING

No substitutions. Guest introductions.

III. APPROVAL OF AGENDA

Agenda approved as amended.

IV. APPROVAL OF MINUTES

Minutes for October 15, 2002 approved.

V. OLD BUSINESS

A. Advisement Center – Susan Peterson introduced Michael Cornelius, the new Director of Advisement, Assessment, and Enrollment Services, and presented the Advisement Review

Committee's draft of the Academic Advisement Plan. Senate will vote next meeting on whether or not to support it.

VI. CAMPUS COMMITTEE REPORTS

A. Strategic Plan – Dean Hermanson briefly discussed the review Program Directors do annually, gave a handout showing the Strategic Plan web homepage and organizational chart, and informed the Senate that input is being collected for updating the Plan.

V. OLD BUSINESS

B. Adjunct Hiring – Jeff Ricker. The Ad hoc committee is working on a proposal for the next meeting. Other campuses are also having problems with this issue, except for Rio Salado, which already has a Faculty Services department responsible for checking applicants.

C. Student Withdrawal Forms/Codes – more information on how this issue relates to the new student system will be presented once it becomes available.

VI. CAMPUS COMMITTEE REPORTS

B. Division Chairs, Program Directors, Curriculum – moved to December meeting.

C. Admissions and Standards Committee – no further report.

VII. NEW BUSINESS

A. Use of Copper Room – an agreement with Dr. Stahl for approval through the Faculty, MAT and PSA presidents has been reached.

B. Spring All-Faculty Meeting – a motion to approve, in principle, an All-Faculty meeting focused on faculty issues passed unanimously.

C. Professional Growth Funds – rollover money will be given back to the colleges. Sabbatical/Summer Project money will be allocated with 75% to Sabbaticals and 25% to Summer Projects.

VIII. OFFICERS' REPORTS

A. President's Report – Karen Chalmers.

1. FEC – Meet & Confer would like to get salary issues into the budget process (see VIII. 2.).

2. Budget Committee special meeting report – handouts from the meeting were discussed. Funding comes from a variety of

sources and there are certain caps that can't be changed. Consequently, when money is tight, funds must be re-allocated. Faculty salaries have to be a part of the process (must start early -- May of this year for the next year's budget). EBAC is presenting to the Board next week. They will ask the Board to pick up Blue Cross increases but aren't optimistic. The possibility of an outside audit of District functions was discussed (group audit doesn't seem to address faculty needs).

3. Late registration – discussion included the balance between increasing FTSE and maintaining standards, paying when registering/timeline of purge for non-payment and go/no go, and what policy the Senate would support.

B. President Elect's Report – none.

C. Secretary's Report – none.

D. Treasurer's Report – Mike Nagano.

Balances as of November 15, 2002

Savings: current balance \$12,298.45

Year to date dividends \$163.95

Checking: current balance \$1,004.45

Year to date dividends: 0.00

Checks: \$26.93 for senate refreshments

IX. SENATE COMMITTEE REPORTS

A. Web page/history – Bill Meacham presented a proposal for creating a site structure for the Senate web site.

B. Senate constitution – December meeting.

C. Governance plan – Tammy Roman. Spring timeline set.

X. INFORMATION

A. Campus Safety Survey – surveys have been distributed but there are questions as to where the information collected is going and what exactly is being measured.

XI. ADJOURNMENT

Meeting adjourned at 4:30 p.m.