

**SCOTTSDALE COMMUNITY COLLEGE FACULTY  
ASSOCIATION  
SENATE MEETING MINUTES**

October 15, 2002

3:00 p.m.

APS 218

**Present:**

Patty Ashby

Connie Carruthers

Karen Chalmers

Barbara Fahey

Debra Glasper

Amy Goff

Steve Green

Tom Greenwalt

Betsy Ivester

Peter Martin

Pat Medeiros

Jamie Moore

Mike Nagano

Christina Novak

Jeff Ricker

Tammy Roman

Carl Russell

Gary Ward

**Absent:**

Larry Bunting

Dan Combelick

Ramona Goth

Kate Herbert

Bill Meacham

Kimb Williamson

**Guests:**

Norma Johansen

Alan Jacobs

Pat Serrano

Tom Trollen

Sally Watkins

**I. CALL TO ORDER**

Meeting called to order at 3:00 p.m.

**II. CREDENTIALING**

No substitutions. Guest introductions.

**III. APPROVAL OF AGENDA**

Agenda approved.

**IV. APPROVAL OF MINUTES**

Minutes for September 17, 2002 approved.

**V. CAMPUS COMMITTEE REPORTS**

A. Service Learning Committee – Sally Watkins. The "College to Community" event now has a budget. The Committee can serve as a resource to faculty interested in incorporating service learning into their courses (have streamlined the process with District, have agency information). The service learning position has been

broadened to include student life/leadership. It has posted and hopefully will be filled by November.

- B. Outcomes Assessment Committee – Alan Jacobs & Tom Trollen. A handout on the SCC Assessment Program was discussed. There are three Institutional teams: writing assessment (report coming out), critical thinking (pre/post test, FEP project), and information literacy/technical skills (new pilot program this spring). A fourth team may be added (multi-cultural/diversity).
- C. Substance Abuse & AIDS Prevention Committee – Dee Duggan. Rescheduled.

## **VI. OLD BUSINESS**

- A. Advisement Center – the Committee is still working on the model. A program leader has not been hired yet.
- B. Admissions and Standards Committee – the Senate's comments were sent to the Committee for review but they haven't met yet.
- C. Student Withdrawal Forms/Codes – the issue of changing the forms to drop the complaint against instructor/course options was discussed with Ginny Stahl and agreed to, however, the forms haven't been changed. Amy will look into the issue.

## **VII. NEW BUSINESS**

- A. Days of Accountability – Pat Medeiros brought up the question of why there are six days of accountability in January as opposed to five in August. Possibly MLK Day fell during accountability so the previous Friday was taken but now that the schedule has shifted, the holiday isn't during accountability but the Friday is still there as an extra day of accountability. It would seem like a clerical issue, but since days of accountability are in the RFP it is a Meet & Confer issue.
- B. Adjunct Hiring – Norma Johansen. With the elimination of the Community College Board, a new form for hiring adjuncts has surfaced. There is some question as to the origin of the form and whether it is actually being used. One major concern is that the hiring faculty member seems to be taking legal responsibility for verifying an applicant's credentials. This is clearly a HR responsibility and one that faculty members don't have the resources to accurately accomplish. Norma suggested that the Senate ask the Administration to have applicants sign an affidavit stating that their information is correct and if found to be

inaccurate, the person would be fired. A lengthy discussion about the role of faculty in the hiring process followed. An Ad hoc committee (Barbara Fahey, Pat Medeiros, Jeff Ricker) was formed to investigate the issue.

## **VIII. INFORMATION**

- A. Spring All-Faculty Meeting – Pat Serrano and Linda Hicks. There is interest in making the meeting more faculty-driven (address a topic, use the time for discussion and interaction, a limited time for Administration). Division feedback would be appreciated.
- B. Professional Growth Funds – Karen Chalmers. Excess travel funds from last year have been rolled back to the District. How the money will be redistributed is being considered. SCC has asked for equal distribution to campuses.
- C. Use of Copper Room – Pat Medeiros. Recently, Marriott visited SCC and booked the Copper Room all day for three days. Senate has an agreement that the room won't be used by non-faculty during specific lunch/dinner hours. Student Services said that exceptions are approved by the Dean. Karen will get more information, since exceptions should come through faculty.

## **IX. OFFICERS' REPORTS**

- A. President's Report – Karen Chalmers.
  - 1. FEC – Karen brought up some of the issues FEC is dealing with (Meet & Confer, budget/salary, Chancellor raise/review/multi-year contract).
  - 2. Faculty Hiring Formula Proposal – postponed.
  - 3. Budget Cut Proposal – postponed.
  - 4. Division Chairs Meetings – postponed.
- B. President Elect's Report – Jamie Moore. FEC is trying to encourage more participation in supporting Board candidates who are pro-faculty.
- C. Secretary's Report – none.
- D. Treasurer's Report – Mike Nagano.
  - Balances as of October 15, 2002
  - Savings: current balance \$12,282.91
  - Year to date dividends \$148.41
  - Checking: current balance \$1,031.38
  - Year to date dividends: 0.00
  - Checks: \$26.93 for senate refreshments

**X. SENATE COMMITTEE REPORTS**

- A. Senate constitution – postponed.
- B. Governance plan – postponed.
- C. Web page/history – postponed.

**XI. ADJOURNMENT**

Meeting adjourned at 5:20 p.m.