

**SCOTTSDALE COMMUNITY COLLEGE FACUTLY ASSOCIATION  
SENATE MEETING MINUTES**

November 29, 2001

3:00 p.m.

AP 218

**Present:**

Larry Bunting  
Connie Carruthers  
Karen Chalmers  
Darrell Copp  
Amy Goff  
Steve Green  
Richard Keefe  
Suzanne Kelly  
Bill Meacham

Peter Martin  
Jamie Moore  
Mike Nagano  
Dan Nearing  
Jennifer Quinn  
Carl Russell  
Jeff Ricker  
Kimb Williamson  
Jeannie Wyatt

**Absent:**

Art Becker  
Dan Combelick  
Ramona Goth  
Dick LeMoine  
John Nagy  
Laura Ruiz-Scott  
Gary Ward

**I. CALL TO ORDER**

Meeting called to order at 3:01 p.m.

**II. CRENDENTIALING**

None

**III. APPROVAL OF AGENDA**

Agenda approved.

**IV. APROVAL OF MINUTES**

Minutes for October 25, 2001 approved.

**V. REPORTS**

- A. Treasurer's report – Mike Nagano
  - Balances as of November 15, 2001
  - Savings: \$11,001.41    Year-to-Date Dividends \$249.19
  - Checking: \$734.56
- B. President's report – Amy Goff
  - 1. AAUP Newsletter – A copy will be distributed to faculty.
  - 2. Peerpoint - Faculty are encouraged to contribute articles for publication.
  - 3. Lobbyist Ad – FEC placed an ad in the Capitol Times as part of their search for a lobbyist.
  - 4. Strategic Planning – Rosemary Kessler sent a questionnaire to all faculty. Amy encouraged senators to get SCC instructors to provide input by completing the questionnaire.

5. Faculty In Progress Program – There is some discussion at FEC about dissatisfaction with the pilot for Maricopa FIPP.
6. Capella University – Representatives from Capella University presented an overview of their on-line graduate program to FEC.
7. Membership Rebate – SCC Faculty Association received a \$2,600 check for dues collected by the MCCD Faculty Association.
8. Men's Basketball Scrimmage – FEC sent a letter to MCCD athletic directors encouraging them to schedule events at times that do not conflict with students' class schedules.

## **VI. OLD BUSINESS**

1. Faculty Association Scholarship – The names of scholarship recipients are posted on the senate web site.
2. Faculty In Progress Program – Amy asked for faculty participation on the ad hoc group charged with examining the FIPP pilot at SCC. Amy will check with Dick LeMoine about the letter to FEC which was to include issues of concern about FIPP.
3. Faculty Development Committee – Karen Chalmers reported on the January 11 event entitled "College to the Community". Faculty are encouraged to participate.

## **VII. NEW BUSINESS**

1. Refreshments – The cost of refreshments has been reduced by \$10 per month. Healthy snacks are available now.
2. Add Dates – Amy researched the question posed by Jeff Rickers about students adding classes during the first week of instruction. During spring semester 2002, students will need an instructor's signature to add a class after Wednesday of the first week of instruction.
3. Withdrawal Codes – Amy researched the question posed by Connie Carruthers and Suzanne Kelly about withdrawal code options presented on the back of the withdrawal form. While the codes are available district-wide, individual colleges may determine which ones to list on the form. Connie and Suzanne will draft a request to remove certain codes when the form is reprinted. Jennifer Quinn suggested space be provided for instructors to write last date of attendance on the form.
4. Academic Advising Review Committee – Due to illness, Laura Ruiz-Scott is unable to chair this committee. Kimb Williamson explained the purpose and scope of the review process. Amy will work toward finding a replacement for Laura then ask that faculty member to contact Kimb for background information.
5. Disaster Plan – Amy reminded senators of the quick reference guide for safety and emergency procedures. At this time, the senate did not feel it is necessary to invite Jeremy James to attend a senate meeting for a discussion of these guidelines.

## **VIII. INFORMATION**

1. Executive Staff Pay Raises – Carl Russell reported a raise was given to Dean Irwin Noyes during his last semester. While the possibility exist that increased remuneration could be connected with Dean Noyes extending his tenure while a DI replacement was found, there was discussion about researching the practice. Amy will talk with Larry Williams, meet and confer representative, to determine if salary information for administrators can be accessed.
2. Valley of the Sun Bowl – Amy reminded senators about the game between Scottsdale and Garden City, Kansas on Saturday.
3. Chair Term Limits – Larry Bunting, representing a constituent, inquired about whether term limits for division and department chairs should be considered. The results of a survey taken two years ago indicate faculty are not concerned about this issue. Any change would require amending the SCC Faculty Governance Plan. Amy asked senators to talk with members of their divisions and determine if there is interest in re-examining the issue of chair terms. This item will be moved to the December agenda as new business.
4. Chair Release Time Computations – Suzanne Kelly reported on the ambiguity that exist between RFP language (D.1.4.1) and wording used in the SCC Faculty Governance Plan (IV.6) regarding how release time for chairs is computed. There was unanimous agreement that the word “current” means the actual fall semester that the division chair is doing his/her chair duties. Amy will write a letter to Dean Neibling and report to the senate in December.
5. Personal Leave – The calendar for using personal days goes from January through the end of December. Unused personal days return to the faculty member’s bank of unused sick days. Since personal leave does not need to be pre-approved, there is sentiment for removing categories of activities that qualify and specific examples from the RFP. Amy will make a recommendation to FEC so a change in language can be addressed through the meet and confer process.

## **IX. ADJOURNMENT**

Meeting adjourned at 4:30 p.m.

Next meeting is scheduled for Thursday, December 13 at 3:00 p.m.

Minutes taken by Jeannie Wyatt