

**SCOTTSDALE COMMUNITY COLLEGE FACUTLY ASSOCIATION
SENATE MEETING MINUTES**

October 25, 2001

3:00 p.m.

AP 218

Present:

Larry Bunting
Connie Carruthers
Karen Chalmers
Dan Combelick
Amy Goff
Ramona Goth
Richard Keefe
Dick LeMoine
Bill Meacham
Peter Martin

Jamie Moore
Mike Nagano
John Nagy
Dan Nearing
Jennifer Quinn
Laura Ruiz-Scott
Carl Russell
Jeff Ricker
Gary Ward
Jeannie Wyatt

Absent:

Art Becker
Darrell Copp
Steve Green
Suzanne Kelly
Kimb Williamson

Guests:

Sharon Blanton
Richard Lessard

I. CALL TO ORDER

Meeting called to order at 3:05 p.m.

II. CRENDENTIALING

Liz Slauson substituted for Suzanne Kelly.

III. APPROVAL OF AGENDA

Agenda approved.

IV. APROVAL OF MINUTES

Minutes for September 20, 2001 approved.

V. REPORTS

A. Treasurer's report – Mike Nagano

Balances as of October 25, 2001

Savings: \$10,982.94 Year-to-Date Dividends \$230.72

Checking: \$866.87

B. President's report – Amy Goff

1. Intellectual Property Rights – The topic will be discussed at a November 5th meeting scheduled at the District Office.
2. Meeting with Chancellor – There are two openings for the November 5th breakfast. Interested faculty should contact Amy.
3. Faculty Association Membership – Amy has a list of those SCC faculty members who have not renewed their membership. Senators were asked to promote membership in their divisions.

4. Health Insurance Benefits – Expanding the MCCD insurance plan to include faculty in the Active Early Retirement Program is being considered. FEC requested an analysis of ways to prevent continuing cost escalations.
5. District-wide Strategic Plan - Faculty are encouraged to provide input to their campus strategic planning process.
6. Bookstore Issue – Complaints are expressed by faculty throughout the District. Emails describing specific problems with the SCC Bookstore should be sent to Amy.
7. Sabbatical Reception – A gathering was held to recognize the achievements of faculty who completed sabbatical projects.
8. Lobbyist Search - FEC is looking for a lobbyist to represent faculty issues, i.e., insurance, retirement, etc. AAUP representatives are assisting with the lobbyist search.
9. Faculty Professional Growth – The additional \$100,000 funds were divided among all colleges. Money was used for travel (60%) and projects/special fees (40%).
10. Meeting with MCCD Board – Members of the Faculty Meet and Confer Team will make a presentation to the Board on November 6 at 6:30 p.m. Since the content focuses on issues important to all faculty, attendance will demonstrate support and unification. SCC senators are asked to talk with members of the division they represent.

VI. OLD BUSINESS

Social for New Faculty – Attendance at the October orientation meeting and Senate sponsored social were disappointing. Linda Hicks will forward attendance sheets to division chairs since the orientation meetings are in lieu of a committee assignment during each new instructor's first year of appointive status.

VII. NEW BUSINESS

1. Faculty Association Scholarship – Jeannie Wyatt asked to post names of scholarship recipients to the Senate web site on an annual basis. Motion was approved. Jeannie and Dan Nearing will work together on this task.
2. FIPP Program – Amy reported on her discussion with Dr. DeCabooter. District money was allocated to each college to cover FIPP Program expenses for one year. General concern was expressed about the FIPP Program and lack of faculty representation in the planning process. Motion was approved for Dick LeMoine, Dick Lessard, Laura Ruiz-Scott and Jeannie Wyatt to draft a letter requesting additional information from the FEC. Amy will take this letter to the FEC meeting in November.

3. Faculty Development and Staff Committee – Karen Chalmers asked to have the phrase “and Staff” officially removed from the name of the committee. Motion approved.

VIII. INFORMATION

1. Counseling Support – Folders containing printed Information on post-traumatic stress and coping with uncertainty were distributed to instructional divisions and service programs. Students and employees may check Counseling Services web site for additional information related to aftermath from the terrorist attacks.
2. Senate Refreshments – One faculty member voiced concern to Laura and Amy about spending Faculty Association money to purchase refreshments for Senate meetings. Another individual had inquired about serving healthier snacks at the meetings. Following discussion, there was approval to reduce the amount of money spent on desserts and add healthy snacks.
3. Add/Drop Dates – Jeff Ricker expressed concern about students being allowed to enter a class through the end of the first week. There is some support for creating an earlier add/drop date then allowing late entries to enroll with the instructor’s signature. This item will be moved to new business on the next agenda.
4. Withdrawal Form Codes – Connie Carruthers raised a question concerning whether data collected from withdrawal codes 23 and 18 is used for any purpose. While code designations are district wide, each college may tailor their withdrawal form. Amy will inquire about modifying the SCC form.
5. Senate Pictures – Senators gathered outside the building to have a group picture taken for the web site.
6. Cappella University – Amy shared Cappella University’s request to visit a senate meeting. There was insufficient interest to invite them.
7. Academic Advising Review Committee – Laura Ruiz-Scott asked for support and direction for a continued review of the advising process at SCC. A statement by Kimb Williamson was read in which she expressed concerns about academic advising at the college. Connie said she would add the topic to the agenda for the Advisement Center Advisory Committee meeting.
8. Instructional Skills Workshop Dates – The November workshop was cancelled. Linda Hicks plans to offer the Instructional Skills Workshop in May.
9. SIS Overview – Associate Dean Sharon Blanton gave a brief overview and progress report on the new student information system.
10. Disaster Plan – Amy reported SCC does not have a disaster plan. Jeremy James, Director of Campus Safety, expressed his need for having a campus disaster plan.
11. Executive Staff Pay Raises – Item was moved to November meeting.

IX. ADJOURNMENT

Meeting adjourned at 5:20 p.m.

Next meeting is scheduled for Thursday, November 29 at 3:00 p.m.

Minutes taken by Jeannie Wyatt