

Scottsdale Community College

Faculty Associate

Senate Meeting Minutes

November 18, 1999

3:00 p. m.

AP 218

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Present:		Absent:
Karen Biglin	Connie Carruthers	Carl Russell
Linda Hicks	Christine Ferguson	Suzanne Koivun
Dan Nearing	Elizabeth Ivester	Peter Martin
Richard Keefe	Suzanne Kelly	Kimb Williamson
Diana Hutchinson	Mike Nagano	Karen Chalmers
Pat Medeiros	Laura Ruiz-Scott	
Joe Ortiz	Jeannie Wyatt	
Pat Lokey	Larry Williams	

I. CALL TO ORDER

- Meeting was called to order at 3:10pm.

II. CREDENTIALING

III. APPROVAL OF AGENDA

- Agenda was approved.

IV. APPROVAL OF MINUTES

- Minutes were approved with 2nd sentence in VIII being amended by B.Ivester.

V. REPORTS

A. Treasurer's Report

- Savings Balance \$11,557.93, YTD Dividends \$261.42
- Checking Balance \$1,438.21; No dividends; Check #414 \$37.50 refreshments.

B. Professional Growth Report-postponed until December 9th.

C. President's Report-J. Ortiz

- Joe was pleased with the turnout at the EBAC hearing.
- Board was overwhelmed by large showing from all groups.
- It was recommended that the unpopular benefits recommendation be pulled, however, another "new version" is surfacing. Dr. Waechter's tone is it's "the committees who should recommend benefits." Willie Minor is trying to get it removed from the agenda. The 1st reading will be at the next board meeting.
- Dr. DeCabooter said the issue was presented at the Chancellors Advisory Committee, and there were many reservations and concerns.
 - Read proposed "Mission" statement, word

- "intellectually" singled out as a problem.
- Recommended employee advisory committee lodged with vice chancellor.
 - Larry said he talked with 2 faculty reps about what Waechter and staff are interpreting. Basically, want to go back to original charter-need statement to reaffirm original statement.
 - D. Hutchinson wanted to know the history of how the committee evolved. Said erosion has occurred.
 - Larry said there was a "sudden need" to formalize per Waechter.
 - Joe said bylaws have scope of responsibilities of groups, wasn't as nebulous as what they've been seeing.
 - D.Hutchinson said they haven't seen the reasons why they want it. What's all equal vs the exception? Argued EBAC already operates in that capacity and they just want to make it official. What if EBAC makes a recommendation faculty disagrees with? Need to document how work w/EBAC dovetails with process. How are opposing views reconciled with issues?
 - Karen Biglin said it's been diluted since EBAC has existed.
 - Joe said the FEC subcommittee has Joanna Chambers, Cory Wright and Murray Finley (sp), who are compiling a list of changes and concerns with common pages. Determined Willie Minor was needed of subcommittee.
 - Ad Council met once since last Senate Meeting. Toured airpark. Dr. DeCabooter informed all about his meeting in Flagstaff. Media and Tech Services changing nature discussed. Task Force, Ocotillo working to address concerns.
 - Pat Medeiros suggested Nancy Stein should be taken to lunch at the Artichoke Grill. Joe met with Nancy after EBAC hearing. She felt it was pro-faculty. EBAC

could fracture relationships between the board and faculty. She thought Linda Rosenthal hadn't made decision yet-lunch to be set up by Joe.

VI. OLD BUSINESS

- A. Passed out report of Ad Hoc Committee recommendations for evaluations. Karen Biglin presented it at the last meeting. Karen Chalmers called for a motion. Does anyone know if other campuses evaluate their Administration/MAT people? Said it wasn't "fully fleshed out", although interest is there. Larry says it's consistent with outcomes assessment and strategic plan.
- Joe said subcommittee would bring 2 potential action items to their attention but expected resistance.
 - How are goals of strategic plan progressing?
 - Senate president can contact action plan coordinating committee for updates on status or,
 - Administration can present Senate president with progress report
 - He would recommend the results from student satisfaction institutional priorities surveys conducted last Spring by Noel Levitz consultants be reviewed to determine if the data already collected can be used for evaluative purposes by administrators supervising those service areas.
 - Connie Carruthers suggested we give MAT some idea what kinds of evaluation processes have come up so far for MAT assessment.
 - Karen Biglin asked how do we communicate this to MAT? She suggested a written status report. Said we should approach Dean Hermanson and ask, how well are we progressing on strategic plan objectives?
 - Suzanne Kelly noted Administration had a disproportionate amount of goals in the strategic plan. She made a motion that the President, Dean of Instruction, or both attend a senate meeting in late Spring to give a

status report on what has been accomplished up until that point. Must be specific, and only objectives campus administration has been assigned. The motion was approved.

VII. NEW BUSINESS

A. Discussion on search/selection process for Administrative positions

- Is there a document that exists that states who is the facilitator, and how does the process proceed? Is it the President? Does it vary from campus to campus? Are there other models? How might it work?
- Joe said the RFP is the only thing he knows about that's written. Joe sent a MEMO for feedback from other campuses, but got no response. Larry said discussion have happened in FEC.
- D.Hutchinson said District H.R. has considered changes in the way people apply for jobs, not Maricopa pool, but apply individually, including Faculty, MAT and PSA.
- Richard Keefe mentioned there were Adjunct Faculty applications at District that no one knew about at SCC. Why?

A. Joe said Irwin will decide whether he's retiring or not by December 1st. He said Irwin thought faculty would be involved in the decision. Karen said the decision on Irwin's replacement might be solely up to Dr. DeCabooter, that it could be a duty in his contract. Division Chairs were involved when Irwin was elected. Pat suggested a list of criteria for the next D.I. be given to Dr. DeCabooter. Jeannie Wyatt stated that a student was on the committee to pick Irwin and felt it was inappropriate.

- Was stated that long term process could dilute focus on new search for D.I. Noted by R.Keefe that new D.I. should have a varied academic background. Larry added recent teaching experience.

- Suzanne Kelly, Laura Ruiz-Scott and Pat Medeiros will form committee to determine: development process recommended to Administration for facilitated searches for new Administrators, including committee selection process, and process for faculty input.
 - Time frame-must be with-in academic year, not in the summer. They will update the senate next meeting.

VIII. INFORMATION

A. Governing Committee Update

- Issues-Actions
 - Vision statement to be created by Connie Carruthers and Ed O'Brien
 - According to the RFP, Division and Department Chairs are evaluated every Spring-Steve Boettcher, Dean, John and Norma Johanson looking into it.
 - Copy of report handed out, timeline-hoping for pilot Spring 2000
 - Dual Chair roles
- Issue-Concerns
- At the January meeting w/ Dr. DeCabooter, faculty will get a 45 minute presentation about governance philosophy.
 - How does our plan compare to others?
 - Jan Binder will be asked to produce a questionnaire/survey using scantron.
 - Are term limits needed?
 - February is the target to complete determination of what committee will recommend.
 - Should there be a discussion before mailing ballots?

B. Joe had lunch w/Dick LeMoine regarding SCC Leadership

- Discussed need for compendium of "white papers" by former presidents, vice presidents, a history. Dick offered to send request to the president to get information.
 - Do we need to give Dick a stipend for his efforts?
 - Who is the audience? It could be written differently

depending on the audience. It will impact future faculty.

- D.Hutchinson suggested a video instead of written history.
- AP218 was recommended to be the permanent meeting place of the Faculty Senate.

IX. ADJOURNMENT