

Scottsdale Community College

Faculty Associate

Senate Meeting Minutes

August 26, 1999

3:00 p. m.

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Present:

Absent:

Karen Biglin
Darrell Copp

Connie Carruthers

Karen Chalmers
Lokey

Christine Ferguson

Pat

Linda Hicks
Dan Nearing

Elizabeth Ivester

Richard Keefe

Suzanne Kelly

Suzanne Koivun

Peter Martin

Pat Medeiros

Mike Nagano

Joe Ortiz

Laura Ruiz-Scott

Carl Russell

Larry Williams

Kimb Williamson

Jeannie Wyatt

I. CALL TO ORDER

- Meeting was called to order at 3:10pm.
- New President, Joe Ortiz, welcomed all.
- Joe had baby boy, Simon John, Tuesday, 4 lbs, mom and baby doing fine..

II. CREDENTIALS

- No Substitutes.

III. APPROVAL OF AGENDA

- Agenda was approved.

IV. APPROVAL OF MINUTES

- Minutes were approved.

V. REPORTS

A. Treasurer's Report

- M. Nagano reported a current balance of \$11,478.19 in savings with

YTD dividends at \$181.68, and
\$1617.14 in checking.

B. President's Report

- FEC met 2 times-no quorum-business discussion on Meet and Confer

agreements and faculty issues.

- Larry Williams reported on meeting Joe could not attend;

- Issues discussed were:

the District

- Housekeeping
- Concurrent enrollment issues and its renewed attention

throughout

- Dr. DelaSantos to retire in September
- The Meet and Confer Chair elect is Janice Comer of Mesa
- Role of EBAC vs Meet and Confer process
- After Meet and Confer process and publishing of RFP was revealed that faculty had no sign off, error was caught before it was put on WEB, still to be resolved re: leaves of absence.
- Joe attended AD Council today
 - Currently have 5 bids on outsourcing printing, decision will be made within 2 weeks
 - FEC looking at dual enrollment issue via 2 committees:
 - Financial model
 - Quality Issues
 - Integrity of maintaining instructional endeavor

- Requested faculty members to be on both committees.

VI. OLD BUSINESS (Part I)

A. Discussed Governance Plan

- Changes were noted-mostly cosmetic.
- Motion to approve new edition of document was ratified.
- Larry to tell Joe about new "sidebar" issues to bring to Admin attention.
- Moved to divert to NEW BUSINESS and return to OLD BUSINESS later in meeting.

VII. NEW BUSINESS

A. Discussion on Faculty Evaluation Plan (FEP) chaired by Clara Fendley

- Dept. Chairs and Deans concerned about not knowing who's doing what regarding FEP, paperwork not being turned in a timely manner.
 - New revised FEP check list distributed stating change: to notify

FEP Coordinator noting FEP was underway
 submission of brief summary of plans.

Dean, Dept. Chair,
 and requesting

- FEP must be completed by June 30th, 2000.
 - It was brought up that Deans could misconstrue FEP as an opportunity to evaluate the quality of FEP, it is created by faculty, reviewed by faculty, no to be

evaluated by District and Administration.
Follow-up requested.

- A timeline and due date was requested to help faculty turn paperwork in on time. Joe Ortiz suggested December 1st. Clara will add it to document.
- Question was asked if there was any "check and balance" for the quality of the FEP reports-there are none at this time-quality should be looked at so FEP doesn't become extinct. Accountability an issue.
- Motion to proceed with new check list with additional 2 requirements, timeline and due date, were ratified unanimously
- Clara requested the Senates help to "beef up" the mentoring

Program, send ideas via A1 to her or Nancy Lippert.

VI. OLD BUSINESS (Part II)

A. Campus Safety Committee discussion

- Keith Worth chaired Ad Hoc Committee and came up with ideas to expand scope and membership, recommended verbiage be revised to reflect faculty concerns.
- Senate agreed that Director of Security and of Building and Grounds should be present for committee meetings, not a designee.
- Motion to adopt new verbiage was ratified unanimously.

A. Sexual Harassment Issue Discussion

- Joe has been in discussions with Dean of Student Services, Dr. Ginny Stahl. Purpose of discussion was to come up with a statement on sexual harassment policy at SCC that could be included in syllabi. Impetus-students would see policy in catalog and syllabi.
- Linda Hicks wrote statement and lawyer, Pete Kushibab wrote an alternate. Consensus was Senate liked Linda's better than Pete's because it was broader in scope. Pete's too "sharp" in tone, "inviting trouble", although concern shown for lack of "freedom of association" phrase.
- Joe said statement should:
 - State "here is classroom we seek"
 - Point to policies in catalog
 - Show how to apply procedure.
- Suggested that we combine both somehow that Senate approves so "powers that be" would also be likely to approve.

VIII. INFORMATION

A. Department/Division Chair Evaluations Discussion

- Department/Division Chairs should go through evaluations on regular basis by Deans and Faculty. John Sylvester and Dean Hermanson have developed 1st draft of possible form (he took ideas from form at previous job). Norma Johnson and Steve Boettcher will take framework and develop something, a timeline pilot, this Spring.
- Whenever it was suggested the Admin be evaluated during Meet and Confer it was defeated.
- Services should be evaluated as well.

- Although Admin does evaluate Services there is no Faculty input.
- Evaluations should be included in Outcomes Assessment Process

B. Faculty Resource Center

- Joe informed Senate of new Resource Center and what it will be used for. No update from Jack Van Cleave when construction and painting will be completed.

C. Faculty Association Membership

- Roster viewed, passed out membership forms, asked attendees to get re-ups from Faculty who have not renewed.

D) Faculty/Staff Coffees

- List of locations for Coffee Breaks sent out by Lauren Dixon

E) Professional Growth Representative-Spring 2000

- Ava has requested a replacement.
- Joe asked for suggestions via A1 for replacement.
- Replacement would be mentored by Ava for next academic year.

IX. ADJOURNMENT

- Motion to adjourn at 4:50 ratified.