



## Food Service and Food Handling



# FACILITY PROCEDURES

## For Food Service and Food Handling

SCC is located on the Salt River Pima-Maricopa Indian Community (SRPMIC); and, thus, we are under their Environmental Health Program (EHP).

More information is available by contacting:

Salt River Pima-Maricopa Indian Community  
Environmental Health Program  
10005 E. Osborn Road, Scottsdale, AZ 85256  
Phone: 480.850.8885 or 8505, FAX: 480.850.4789  
E-mail: Mike.Campbell@srpmic-nsn.gov

### **Food Handler's Cards**

SRPMIC has adopted the Maricopa County Food Handler's card system, and offers classes or testing twice monthly. Two types of cards are offered through the Community:

- 1) a Food Handler's Card, which costs \$12, and is within the SRPMIC Community and within Maricopa County; and
- 2) a Volunteer Card, which is free, and only good for food handling at fundraising activities. Please contact the EHP staff at the number listed above for more information on dates, times and locations for the classes and testing.

Food Handler's Card may also be obtained through Maricopa County by calling 602.506.2960 for list of testing dates, times and location. All Food Handler's Cards expire after three years.

### **Food Handling for Internal/Private Events**

Examples of such events include:

- Departmental Meetings/Retreats where only internal staff and faculty are present.
- Club Meetings/Retreats where only club advisors and members are present
- Potlucks where only internal staff, faculty, club advisors and members are present

Internal/Private events such as these, where food is being shared within a group of MCCC Staff or faculty, or, individuals who all hold membership in/affiliation with an SCC club, do not need a **Food Handler's Card**. However, having a member(s) with a card is never a bad idea.

### Where can we get our food?

There are several places to get food.

SCC recommends checking first with Ben Leach to see how Dining Services might be able to assist your organization. If your group is using SCC Dining Services, then policy states your group must use only food from Dining Services for the entire event. Additional outside food is not permitted. Outside catering is allowed only with appropriately licensed vendor. All servers must have a valid Maricopa County Food Handler's Cards.

### **Food Handling for Public Events**

Examples of such events include:

- Food Sales
- Concessions Stands
- Anytime food is handed out or served to the public and/or students on college facilities

Food Services at Public Events must first obtain a Special Use **Permit**, for approval from the **SRPMIC** Economic Development and a Food Permit. Contact **SRPMIC** Economic Development at 480.850.5737 for the Special Use Permit application and the SRPMIC EHP for Food Permit information.

Anyone handling or preparing food **must have a valid Food Handler's Card**.

For these events, all food must be prepared by an individual(s) with a Food Handler's Card in a licensed and inspected kitchen, and served by those with Food Handler's Cards.

Preparation of food in home kitchens is prohibited.

Food prepared at home or purchased from an outside source, transported, possibly without acceptable refrigeration or heating, then placed out for an extended period of time, can be dangerous. Anytime food is provided in this manner, it is impossible to account for the preparation and/or handling of that food.

### **Resources to Help You Plan Food for Your Event**

- Ben Leach, director of Dining Services, SC 170A, 480.423.6240
- Patti McNeill, Facilities Technician, SC166, 480-423-6506
- Becky Marushak, director of Student Life & Leadership, SC 185, 480.423.6538